

Chickasha Public Library Board of Trustees
Board Meeting Minutes
January 26, 2016 6:00pm
Library Meeting Room

In Attendance: Christy Clift, Giselle Durbin, Stuart Meltzer, Betsy Phillips, Luellen Wittenbach, Carla Wasson

Absent: Katie Davis, JoAnn Gresham

Also in Attendance: Lillie Huckaby, Angie Lewis

Meeting Called to Order: by President Carla Wasson at 5:58p

Introductions: Durbin introduced to Meltzer and Wittenbach

Consent Docket: A motion was made by Clift, seconded by Durbin to accept as presented. Aye: Clift, Durbin, Meltzer, Phillips, Wittenbach. Nay: None. Motion passed.

Library Director's Report: Library Director Lillie Huckaby presented her report. Highlights included:

1. Children's Area Redo
 - a. floors will be approved at Monday night's City Council meeting
 - b. shelves will be delivered 2/12 – had delivered wrong color, had to replace
 - c. 2/8 and 2/12 Library will be closed for shelving to be removed; 2/9-2/11 will be open while laying flooring, Children's Area will be barricaded and books moved to the Meeting Room. Girl Scouts will be moving books from the shelves to the rooms as part of a service project
 - d. 2/13 books will be moved back – asking Chickasha kids to come and help from 10:00am – 2:00pm
 - e. The last accessory, mushroom stools, are on the way!
 - f. Carrie Chavers (local artist) learned of the project on Facebook and offered her services. Some of the money from the Chocolate Celebration will go towards compensating her. She will work project to project until finished or the funds run out.
 - g. 2/29 there will be a party from 4:00pm – 7:00pm to celebrate the new area
2. We are hoping for new flooring in April in the meeting room so all will be in good shape for Summer Reading! The Summer Reading them will be Chickasha Kids Olympics.
3. Staff is doing great - new hire fitting in, new Youth Services Librarian, Courtney Mayall, off to a running start with lots of energetic ideas!
4. E-mail is in transition, e-mails may not go through the next few days
5. New Wi-Fi access points – now all cabling to computers has to be replaced
6. No major projects scheduled for the next fiscal year, focus on tying little things together
 - a. hopefully will be able to obtain a grant for lighting in the next couple of years
7. Have asked for new position, Adult Services Librarian – city manager said not for next year or two

Adoption of Circulation Policy: Wasson and Meltzer presented their proposal that the policy be accepted with no changes. A motion was made by Clift, seconded by Phillips to accept as presented. Aye: Clift, Durbin, Meltzer, Phillips, Wittenbach. Nay: None. Motion passed.

Adoption of Operation Policy: Phillips and Wittenbach presented their proposal that the policy be accepted with no changes. A motion was made by Clift, seconded by Wittenbach to accept as presented. Aye: Clift, Durbin, Meltzer, Phillips, Wittenbach. Nay: None. Motion passed.

Appointment of a Committee to review Internet Policy: President Carla Wasson appointed Davis and Durbin to review the policy and present any needed changes at the next board meeting.

Appointment of a Committee to review Material Selection Policy: President Carla Wasson appointed Clift and Phillips to review the policy and present any needed changes at the next board meeting.

Vote for upcoming officer positions: The slate of officers for the next year was presented: Wasson as President, Clift as Vice-President, Phillips as Secretary. A motion was made by Meltzer, seconded by Durbin to accept the slate of officers as presented. Aye: Clift, Durbin, Meltzer, Phillips, Wittenbach. Nay: None. Motion passed.

Friends of the Library Report: Angie Lewis reported on a number of activities of the Friends.

1. Fall Book Sale was a success!
 - a. the Monday following different groups were invited to come and get whatever needed
2. Author festival October 24th – not well attended, looking at different format for next year
3. Upcoming:
 - a. Chocolate Celebration – Lewis presented a handout with details
 - i. proceeds this year: ½ to children’s area redo, ½ to microfilm reader
 - b. Spring Book Sale will be held April 21-24

Board Orientation – Selection of material and balanced collection: Huckaby presented her report on how materials are selected and a balance is kept. In the book budget, 1/3 for kids books, 2/3 for adults. They also keep materials updated, especially in the areas that matter such as medical, study guides and the like. There is a consideration given to what the larger libraries carry as well. Some categories have been added to the Dewey Decimal System and some categories get smaller; things change and must be updated. Some of the selection is delegated to staff under Huckaby’s approval and material requests are always accepted and given due consideration for ebooks and print material.

There are some concerns with ebooks and wait lists; the ALA is working on the gouging going on as far as library pricing for the digital market. The ebudget is separate from the book budget.

The library does try to buy from local authors when possible and when the material meets policy. Some items are reviewed and that can be taken into consideration or at other times staff may read the works personally in order to gauge their suitability for the Library.

New Business: None.

Presentations by the Public: None.

Adjournment: A motion was made by Clift, seconded by Phillips to adjourn the meeting at 6:42p. Aye: Clift, Durbin, Meltzer, Phillips, Wittenbach. Nay: None. Motion passed.

Meeting Called Back to Order: by President Carla Wasson at 6:45p. A correction was required on Action Item #8. The committee will be reviewing the Fax Policy rather than the Materials Selection Policy. A motion was made by Clift, seconded by Meltzer to accept the change. Aye: Clift, Durbin, Meltzer, Phillips, Wittenbach. Nay: None. Motion passed.

Adjournment: A motion was made by Phillips, seconded by Clift to adjourn the meeting at 6:47p. Aye: Clift, Durbin, Meltzer, Phillips, Wittenbach. Nay: None. Motion passed.