



April 3, 2017

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 3rd day of April 2017, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Ross called the meeting to order at 6:28 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: Hank Ross, Mayor
 John Toland
 Kimberly Loggins
 Mike Sutterfield
 Howard Carpenter
 Phylis Steelman
 Dr. Ashanti-Alexander
 Jerry Pittman
 Blake Elliott

STAFF

Tom Frailey, Attorney
Brian Zalewski, Fire Chief
Stewart Steele, Police Chief
Susan Jones, Executive Assistant
Tina Smith, City Clerk
Rob Camp, Capital Project Manager
Kristal Kuhn, Emergency Management Director
Lena Smith, Asst. City Manager
Lillie Huckaby, Library Director
Kim Kohler, Special Event Manager
Gene Winsett, Acting Community Development Director

ITEM 2. **Consent Docket: ITEM 2a through ITEM 2c.**

ITEM 2a. **Consider approving the minutes of the March 6, 2017 regular meeting.**

Approval is requested for the minutes of the March 6, 2017 regular meeting.

ITEM 2b. Consider approving the Purchase Order list for the last half of March 2017 in the amount of \$2,774.38; and the Purchase Order list for the first half April 2017 in the amount of \$210,440.70.

Approve the Purchase Order list for the last half of March 2017 in the amount of \$2,774.38; and the Purchase Order list for the first half April 2017 in the amount of \$210,440.70.

ITEM 2c. Consider authorizing Staff to solicit bids for commonly used items.

Staff solicits bids annually for Commonly Used Items, such as bulk concrete, rock and asphalt to be used by various departments in the maintenance of City infrastructure. We do an annual bid so that small projects may be completed in a timely and cost effective manner.

Motion by Trustee Elliott, second by Trustee Loggins approve the Consent Docket: ITEM 2a through ITEM 2c.

Roll call vote:

Ayes:"	Toland, Ross, Sutterfield, Elliott, Ashanti-Alexander, Carpenter, Pittman, Loggins and Steelman
"Nays:"	None
"Abstain:"	None
Motion carried.	9-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on ITEM 3.

ITEM 4. **Consideration and Discussion:**

ITEM 4a. Consideration and discussion of renewal of My Storage ground lease agreement.

My Storage is a company that leases and sells metal buildings and uses non-useable parts of the Airport for storage of non-aeronautical items (i.e. metal storage buildings). Leasing the property to My Storage is a great benefit to the Airport because it generates \$3,500 in revenue annually.

The FAA has no issue with the storage of metal buildings in the currently leased space as the space My Storage uses cannot be used by aircraft to taxi or to store aircraft because the concrete pad that is used is in poor condition and is crumbling.

The area My Storage uses is where Hangar #1 used to be located. My Storage is a tenant in good standing at the Airport who was asked to vacate Hangar #3 because the leased space was used for non-aeronautical purposes, specifically the storage of a truck and other equipment. The FAA's Acceptable Hangar Use Policy support this action. My Storage agreed to re-locate their truck and equipment if the Airport would accommodate two fixed car-port structures to protect their equipment. Staff has no issue with the request.

Staff Recommendation: Authorize staff to execute the renewal of My Storage ground lease agreement, including installing two carports to protect their equipment.

Approval is requested for the minutes of the March 6, 2017 regular meeting.

*Motion by Trustee Sutterfield, second by Trustee Elliott approve the renewal of My Storage ground lease agreement. *


Roll call vote:

Ayes:"	Ross, Sutterfield, Elliott, Ashanti-Alexander, Carpenter, Pittman, Loggins, Steelman and Toland
"Nays:"	None
"Abstain:"	None
Motion carried.	9-0

Motion to Adjourn

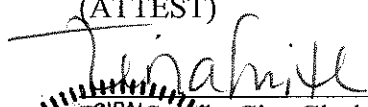
Mayor Ross called for any other business, being none, the meeting was adjourned.

TIME: 6:30 PM

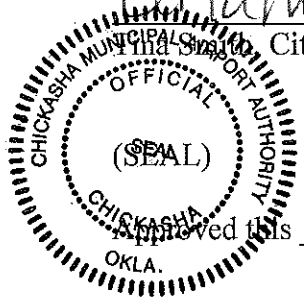


 Hank Ross, Mayor

(ATTEST)



 Tina Sproll, City Clerk



Approved this 17th day of April, 2017.