



April 3, 2017

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 3rd day of April 2017, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Ross called the meeting to order at 6:26 p.m.

**ITEM 1.**                      **Call to Order / Roll Call**

**CHAIRMAN AND TRUSTEES**

**PRESENT:**                      Hank Ross, Mayor  
   John Toland  
   Kimberly Loggins  
   Howard Carpenter  
   Phylis Steelman  
   Mike Sutterfield  
   Dr. Ashanti-Alexander  
   Jerry Pittman  
   Blake Elliott

**STAFF**

Tom Frailey, Attorney  
Tina Smith, City Clerk  
Brian Zalewski, Fire Chief  
Stewart Steele, Police Chief  
Susan Jones, Executive Assistant  
Rob Camp, Capital Project Manager  
Kristal Kuhn, Emergency Management Director  
Lena Smith, Asst. City Manager  
Gena Winsett, Acting Community Development Director  
Lillie Huckaby, Library Director  
Kim Kohler, Special Event Manager

**ITEM 2.**                      **Consent Docket: ITEM 2a through ITEM 2l.**

**ITEM 2a.**                      **Consider approving the minutes of the March 6<sup>th</sup>, 2017 regular meeting.**

**Staff Recommendation:** Approve minutes, and authorize filing thereof.

**ITEM 2b. Consider approving the Purchase Order list for the last half of March 2017 in the amount of \$3,020.99; and the Purchase Order list for the first half of April 2017 in the amount of \$61,893.95.**

Consider approving the Purchase Order list for the last half of March 2017 in the amount of \$3,020.99; and the Purchase Order list for the first half of April 2017 in the amount of \$61,893.95.

**ITEM 2c. Consider approving renewal contract between Chickasha Municipal Authority and Chris Jarvis for the use of the Old Packing Plant on Tryon Road**

This land is in the flood plain and the City &/or Chickasha Municipal Authority has no current use for the property. Christopher S. Jarvis wrote to the Chickasha Municipal Authority stating that he would like to renew the lease. He has maintained the land. Mr. Jarvis leased this land last year and is requesting another year.

The current contract expires May 31, 2017. If approved, the term of the new contract will begin on June 1, 2017 and expire on May 31, 2018.

Staff has been approached by Mr. Chris Jarvis about renewing this annual agricultural land contract. Mr. Jarvis leased this land last year for the first time and is requesting another year. He has told Staff that if he is approved, he plans to graze a few horses

**Staff Recommendation:** Approve the contract between the Chickasha Municipal Authority and Mr. Chris Jarvis for the use of the Old Packing Plant on Tryon Road for an annual fee of \$200.00 and have Chairman Ross and the Secretary execute the contract.

**ITEM 2d. Consider approving Contractor's Application for Final Payment No. 6 to MTZ Construction Inc. for \$11,584.50 for Street Storm Sewer Inlet Replacement and Acceptance of Project as complete.**

On September 19, 2016, City Council Approved Bid# 2017-016 Street Storm Sewer Inlet Replacement for 46 storm water inlets to be replaced in various locations across town. Total contract was \$127,800.00. MTZ Construction has completed the project. In accordance with the Contract Documents, based on on-site observations and the data comprising this application the Project Manager, Robinson Camp, certifies to Council of the City of Chickasha that to the best of his knowledge, information and belief the Work has progressed as indicated the quantity and quality of Work in accordance with the Contract documents, and the Subcontractor is entitled to payment of the amount requested. A copy of the Contractor's Application is kept on file.

**Funding Source:** This project is funded through the CMA Capital Project Program Number 31-530-6300-058 – Inlet Improvement.

Chickasha Municipal Authority Meeting 04-03-2017  
6:26 P.M.

**Staff Recommendation:** Approve Contractor's Application for Payment No. 6 to MTZ Construction, Inc. in the amount of \$11,584.50 and acceptance of Project# 2017-016 Street Storm Sewer Inlet Replacement as complete.

**ITEM 2e. Consider approving Contractor's Application for Payment No. 4 to Krapff Reynolds Construction Company in the amount of \$91,088.55 for Basin 6 Sanitary Sewer Project**

On August 15, 2016, the Chickasha Municipal Authority Approved Bid# 2017-002 Basin 6 Sanitary Sewer Project in the total amount of \$846,657.50. A change order was approved on November 7, 2016 for \$3,750. In accordance with the Contract Documents, based on on-site observations and the data comprising this application the Project Manager, Robinson Camp, certifies to the Chickasha Municipal Authority that to the best of his knowledge, information and belief the Work has progressed as indicated the quantity of Work in accordance with the Contract documents, and the Subcontractor is entitled to payment of the amount requested.

Original Contract Sum	\$ 846,657.50
Change Order #1	\$ 3,750.00
Net Contract Change	\$ 850,407.50
Previous Payments	\$ 586,690.20
Current Payment	\$ 91,088.55
Amount Left in Contract	\$ 172,628.75

**Funding Source:** This project is funded through the Revenue Bond Fund.

**Staff Recommendation:** Approve Contractor's Application for Payment No. 4 to Krapff Reynolds Construction Company in the amount of \$91,088.55 for Basin 6 Sanitary Sewer Project.

**ITEM 2f. Consider approving Contractor's Application for Payment No. 3 to Marsau Enterprises, Inc. in the amount of \$276,164.75 for the 4<sup>th</sup> Street 12-inch Waterline Replacement Project.**

On June 6, 2016, the Chickasha Municipal Authority Approved Bid# 2016-037 4<sup>th</sup> Street 12-inch Waterline Replacement Project in the total amount of \$1,167,551.00. On February 6, 2017, the Chickasha Municipal Authority approved a field order and change order resulting in an increase of \$24,252.50. This makes the total come to \$1,191,803.50. Currently, have completed most of the project except for the installation of the vault lid and providing As-Builts to the City of Chickasha. Marsau Enterprises, Inc. has applied for an Application for Payment in the amount of \$276,164.75. In accordance with the Contract Documents, based on on-site observations and the data comprising this

application the Project Manager, Robinson Camp, certifies to the Chickasha Municipal Authority that to the best of his knowledge, information and belief the Work has progressed as indicated the quantity of Work in accordance with the Contract documents is entitled to payment of the amount requested.

Original Contract	\$ 1,167,551.00
Amended Field Orders	\$ 14,371.00
Change Order #1	\$ 9,881.50
Amended Contract	\$ 1,191,803.50
Previous Payments	\$ 856,167.40
Current Payment	\$ 276,164.75
Amount Left in Contract	\$ 59,471.35

**Funding Source:** This project is funded through the Revenue Bond Fund.

**Staff Recommendation:** Approve Contractor's Application for Payment No. 4 to Marsau Enterprises, Inc. in the amount of \$276,164.75.

**ITEM 2g. Consider authorizing staff to solicit bids for replacement of HVAC system at the Police Department.**

Staff wishes to solicit bids to have the HVAC system at the Police Department replaced, due to problems that the system has been having since they moved into the building in May of 2015.

Since moving in, there has been approximately 9 service calls made in the past 12 months to repair the system, and the repairs have been very costly.

At times, the back half of the building will be very cold, while the front half of the building will be extremely hot. At one point, mobile air handlers, chillers, and dehumidifiers had to be brought into the building on a temporary basis.

The Police Department has had multiple HVAC contractors come in to try to repair the system. A new thermostat was installed in the Administration area due to the area being so cold that winter coats were having to be worn inside, and space heaters were having to be utilized.

The opposite occurs during the summer months. Hallway doors have to stay open with fans circulating the air from the cooler parts of the building to parts that are not getting cool.

In addition to the temperature issues, there is a filter that continually gets clogged up with mud, from having an open line during the construction phase. Apparently, when the contractor had the line open, it was contaminated, and the length of the process of clearing the line completely will take an unknown amount of time. The filter has to be removed and the mud cleared from it very often.

Bids are requested for a variable capacity, heat pump recovery air conditioning system.

Estimated cost is \$110,000.00

Funding is available in the Building Maintenance Program 331-58-6400-010 – Other Projects

**Staff Recommendation:** Authorize staff to solicit bids for replacement of HVAC System at the Police Department.

**ITEM 2h. Consider authorizing Staff to solicit bids for Water / Wastewater Line Utility Materials**

Staff solicits bids annually for Water/Wastewater Line Utility Materials to be used by various departments in the maintenance of City water/wastewater infrastructure. We do an annual bid so that small projects may be completed in a timely and cost effective manner.

**Staff Recommendation:** Authorize Staff to solicit bids for Water/Wastewater Line Utility Materials.

**ITEM 2i. Consider authorizing Staff to solicit bids for commonly used items.**

Staff solicits bids annually for Commonly Used Items, such as bulk concrete, rock and asphalt to be used by various departments in the maintenance of City infrastructure. We do an annual bid so that small projects may be completed in a timely and cost effective manner.

**Staff Recommendation:** Authorize Staff to solicit bids for Commonly Used Items.

**ITEM 2j. Consider authorizing staff to Solicit Bids for Variable Frequency Drive (VFD) Pumps.**

In January 2017, we had water pipe break which surged VFDs at the Booster Station at 12th and Alabama. The VFDs work the Low Side pressure system and fill the stand pipe that is located at 12<sup>th</sup> and Alabama. In order to get the Booster Station pumps running properly, both VFDs need to be replaced. The estimate cost for the purchase and installation of two (2) VFD pumps is \$22,000.00.

**Funding Source:** This project is funded through Water Treatment 31-534-6400-020

**Staff Recommendation:** Authorize staff to solicit bids for Variable Frequency Drive (VFD) Pumps.

**ITEM 2k. Consider approving Contractor's Application for Payment No. 3 to Krapff Reynolds Construction**

**Company in the amount of \$54,152.10 for Basin 5 & 12  
Sanitary Sewer Project**

On August 15, 2016, the Chickasha Municipal Authority Approved Bid# 2017-003 Basin 5 & 12 Sanitary Sewer Project in the total amount of \$278,674.00. The construction process has begun and Krapff Reynolds Construction Company has almost completed Basin 5. Basin 12 is about half finished. Krapff Reynolds Construction Company has applied for an Application for Payment in the amount of \$54,152.10. In accordance with the Contract Documents, based on on-site observations and the data comprising this application the Project Manager, Robinson Camp, certifies to the Chickasha Municipal Authority that to the best of his knowledge, information and belief the Work has progressed as indicated the quantity of Work in accordance with the Contract documents, and the Subcontractor is entitled to payment of the amount requested.

Original Contract Sum	\$ 278,674.00
Previous Payments	\$ 142,627.50
Current Payment	\$ 54,152.10
Amount Left in Contract	\$ 81,894.40

**Funding Source:** This project is funded through the Revenue Bond Fund.

**Staff Recommendation:** Approve Contractor's Application for Payment No. 3 to Krapff Reynolds Construction Company in the amount of \$54,152.10 for Basin 5 & 12 Sanitary Sewer Project

**ITEM 2I. Consider approving the payment for the Pressure Reducer Valves**

On December 6, 2017, the Chickasha Municipal Authority Authorized Public Works to solicit bids for the replacement of six Pressure Reducer Valves. On January 17, 2017, the Chickasha Municipal Authority rejected bids due to improper publication of the solicitation of bids and authorized Public Works to resolicit bids for the Pressure Reducer Valves. On February 17, 2017, the bids were received and on March 6, 2017 the Chickasha Municipal Authority authorized the purchase of the six Pressure Reducer Valves to Edwards Equipment for \$19,995.10. On March 24, 2017, the six Pressure Reducer Valves were shipped to Public Works:

**Funding Source:** This project was originally funded through Revenue Bonds; however, this project needs to be funded through the Water Treatment account 31-534-6400-020

**Staff Recommendation:** Approve the Payment of the Pressure Reducer Valves for a total \$19,995.10 from Edwards Equipment.

\*Motion by Trustee Sutterfield, second by Trustee Elliott to approve Consent Docket: ITEM 2a through ITEM 2I.\*

Roll call vote:

“Ayes:” Ashanti-Alexander, Carpenter, Pittman, Loggins, Steelman, Toland,  
Ross, Sutterfield and Elliott  
“Nays:” None  
“Abstain:” None  
Motion carried. 9-0

**ITEM 3. Discussion / Approval of Items Removed from Consent Docket:**

No action taken on ITEM 3

**ITEM 4. Consideration and Discussion:**

**ITEM 4a. Consider approving the First Amendment to Tower Lease between CMA and T-Mobile Central**

T-Mobile leases space on a CMA Water Tower and space on the ground for their equipment. The lease, with extensions was first signed in 2001 and is up for renewal. This amendment provides for a 15% increase to the monthly rate (\$1,520/month) for the first five years, which is the same as the other extensions have been. However, T-Mobile is requesting that the second and third five-year terms only increase at 12%.

**Staff Recommendation:** Approve the First Amendment to Tower lease between CMA and T-Mobile Central.

\*Motion by Trustee Steelman, second by Trustee Loggins to approve the First Amendment to Tower Lease between CMA and T-Mobile Central. \*

Roll call vote:

“Ayes:” Carpenter, Pittman, Loggins, Steelman, Toland, Ross, Sutterfield,  
Elliott and Ashanti-Alexander  
“Nays:” None  
“Abstain:” None  
Motion carried. 9-0

**ITEM 4b. Consider approving emergency services to Rush Pump Company for the Repair of the 350 HP Vertical Turbine Pump for the Water Plant.**

Thursday March 9th, 2017, the North High Side Pump quit working. USW Maintenance believed it was either the shaft or the impeller but was not certain of the damage. USW called Rush Pump to come out and look at it ASAP. Rush Pump came out on March 23, 2017 to pull the pump, take it in, troubleshoot it, repair it, and get it back running. Rush Pump is one of a few contractors who can pull these size pumps and work on them. They came out as soon as they could schedule to be at the Chickasha Water Treatment Plant.

We are currently using the South High Side Pump to distribute water to the City. If the South High Side Pump should go down, we will not be able to send water to Country Club Tower and Idaho Tower. The only option would be to send waster through the low side pumps, which we are unable to use due to the booster lift (VFD) not being operational.

In January 2017, we had water pipe break which surged VFDs at the Booster Station at 12th and Alabama. The VFDs work the Low Side pressure system. In order to get the Booster Station pumps running properly, both VFDs need to be replaced. Because the Booster Station VFD and the North High Side Pump is not working, the City of Chickasha does not have any redundancy. The quickest repair for redundancy is the repair of the North High Side Pump which has a cost estimate of \$25,000.00. To replace the North Side High Pump would cost about \$62,000.00.

**Funding Source:** This project is funded through Water Treatment 31-534-6400-020

**Staff Recommendation:** Declare an emergency and authorize the repair of the high side pump to not to exceed \$25,000.00 to Rush Pump Company.

\*Motion by Trustee Sutterfield, second by Trustee Elliott to approve emergency services to rush pump company for the repair of the 350 hp vertical turbine pump for the water plant. \*

Roll call vote:

“Ayes:” Pittman, Loggins, Steelman, Toland, Ross, Sutterfield, Elliott, Ashanti-Alexander and Carpenter

“Nays:” None

“Abstain:” None

Motion carried. 9-0

**ITEM 4c. Consider acceptance of Amendment No. 1 for Project #2017-002 - Basin 6 Sanitary Sewer Project**

The alley between 4th Street and 5th Street and half way between 5th and 6th Street is an asphalt alley. Krapff-Reynolds Construction had to dig through the alley in-order to replace the sewer line. Through discussions with the contractor and the Methodist Church, it has been agreed that the alley needs to be replaced with concrete out of pay item 17 (Pavement Cut and Repair – Asphalt). Krapff-Reynolds has estimated that they have already used 260 SY and needs 40 SY for the rest of the regular streets. The original pay item 17 is currently 440 and will need to be increase to 765 SY for a total of 1205. This will be about a \$91,740.00 change which would leave the contract about \$31,508.63 for overages on the other quantities. Krapff-Reynolds has not gone over on any other overages. I believe this field order will not affect the 15% state law.



Chickasha Municipal Authority Meeting 04-03-2017  
6:26 P.M.

Item No.	Item Description	Curr. Qty.	Mod. Qty.	Units	Qty. Chg.	Unit Price	Unit Total	Day Req'
17	Pavement Cut and Repair - Asphalt	440	1205	SY	765	\$ 120.00	\$ 91,800.00	2
							\$ 91,800.00	2

OVERRUN/UNDERRUN: \$ 91,800.00 NET CHANGED DAYS: 2

Original Contract Sum	\$	846,657.50
Change Order #1	\$	3,750.00
Proposed Field Order	\$	91,800.00
Net Contract Change	\$	942,207.50

**Funding Source:** This project is funded through the Revenue Bond.

**Staff Recommendation:** Authorize Staff to accept Addendum No. 1 for Project# #2017-002 - Basin 6 Sanitary Sewer Project in the amount of \$91,740.00.

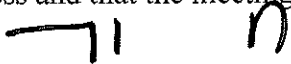
\*Motion by Trustee Elliott, second by Trustee Ashanti-Alexander to accept the amendment no 1 for project #2017-002 basin 6 sanitary sewer project. \*

Roll call vote:


“Ayes:” Loggins, Steelman, Toland, Ross, Sutterfield, Elliott, Ashanti-Alexander, Carpenter, and Pittman  
 “Nays:” None  
 “Abstain:” None  
 Motion carried. 9-0

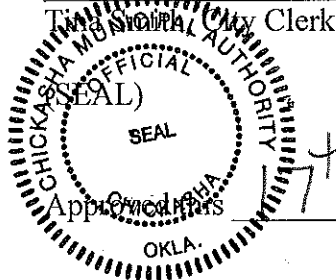
**Motion to Adjourn**

Mayor Ross reported no further business and that the meeting was adjourned.  
TIME: 6:28 P.M.

  
\_\_\_\_\_  
Hank Ross, Mayor

ATTEST:

  
\_\_\_\_\_  
Tina Smith, City Clerk



17<sup>th</sup> day of April, 2017.