



February 20, 2017

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 20th day of February 2017, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Ross called the meeting to order at 5:57p.m.

**ITEM 1.**                    **Call to Order / Roll Call**

**CHAIRMAN AND TRUSTEES**

**PRESENT:**                Hank Ross, Mayor  
                                John Toland  
                                Kimberly Loggins  
                                Howard Carpenter  
                                Phylis Steelman  
                                Mike Sutterfield  
                                Dr. Ashanti-Alexander  
                                Jerry Pittman  
                                Blake Elliott

**STAFF**

Tom Frailey, Attorney  
Debi Sterkel, Attorney  
Tina Smith, City Clerk  
Brian Zalewski, Fire Chief  
Stewart Steele, Police Chief  
Susan Jones, Executive Assistant  
Rob Camp, Capital Project Manager  
Kristal Kuhn, Emergency Management Director  
Lean Smith, Asst. City Manager  
Summer Sanders, Recreation Coordinator  
Lillie Huckaby, Library Director  
Stewart Fairburn, Consultant

**ITEM 2.**                    **Consent Docket: ITEM 2a through ITEM 2g.**

**ITEM 2a.**                    **Consider approving the minutes of the February 6, 2017 regular meeting.**



Chickasha Municipal Authority Meeting 02-20-2017  
6:57P.M.

In addition to the Dam inspection, Public Works has identified some areas that need to be addressed to the Dam and needs to develop a bid packet for the tree removal, slope restoration and other minor repairs to the dam. Public Works would like Chisolm Trail Consultants to develop that bid packet with the additional findings of the Dam inspection.

Dam Inspection	\$	1,500.00
Develop Bid Packet	\$	3,400.00
Total Cost of Engineering Services	\$	<u>4,900.00</u>

**Funding Source:** This project is funded through Chickasha Municipal Authority Account Number 31-537-5301-019.

**Staff Recommendation:** Authorize staff to use Chisolm Trail Consultant as Professional Services to complete the Dam Inspection and develop a Bid Packet from its findings.

**ITEM 2e. Consider approving Contractor's Application for Payment No. 2 to Krapff Reynolds Construction Company in the amount of \$37,621.80.**

On August 15, 2016, the Chickasha Municipal Authority Approved Bid# 2017-003 Basin 5 & 12 Sanitary Sewer Project in the total amount of \$278,674.00. The construction process has begun and Krapff Reynolds Construction Company has almost completed Basin 5. Basin 12 is about half finished. Krapff Reynolds Construction Company has applied for an Application for Payment in the amount of \$37,621.80. In accordance with the Contract Documents, based on on-site observations and the data comprising this application the Project Manager, Robinson Camp, certifies to the Chickasha Municipal Authority that to the best of his knowledge, information and belief the Work has progressed as indicated the quantity of Work in accordance with the Contract documents, and the Subcontractor is entitled to payment of the amount requested.

Original Contract Sum	\$	846,657.50
Previous Payments	\$	105,005.70
Current Payment	\$	<u>37,621.80</u>
Amount Left in Contract	\$	704,030.00

**Funding Source:** This project is funded through the Revenue Bond Fund.

**Staff Recommendation:** Approve Contractor's Application for Payment No. 2 to Krapff Reynolds Construction Company in the amount of \$37,621.80

**ITEM 2f. Consider approving Contractor's Application for Payment No. 3 to Krapff Reynolds Construction Company in the amount of \$53,811.00.**

Chickasha Municipal Authority Meeting 02-20-2017  
6:57P.M.

On August 15, 2016, the Chickasha Municipal Authority Approved Bid# 2017-002 Basin 6 Sanitary Sewer Project in the total amount of \$846,657.50. A change order was approved on November 7, 2016 for \$3,750. Krapff Reynolds Construction Company is almost complete. They are installing a pipe from 5<sup>th</sup> Street until the middle of the alley. Krapff Reynolds Construction Company has applied for an Application for Payment in the amount of \$53,811.00. In accordance with the Contract Documents, based on on-site observations and the data comprising this application the Project Manager, Robinson Camp, certifies to the Chickasha Municipal Authority that to the best of his knowledge, information and belief the Work has progressed as indicated the quantity of Work in accordance with the Contract documents, and the Subcontractor is entitled to payment of the amount requested.

Original Contract Sum	\$ 846,657.50
Change Order #1	\$ 3,750.00
Total Complete to Date	\$ 850,407.50
Previous Payments	\$ 532,879.20
Current Payment	\$ 53,811.00
Amount Left in Contract	\$ 263,717.30

**Funding Source:** This project is funded through the Revenue Bond Fund.

**Staff Recommendation:** Approve Contractor's Application for Payment No. 3 to Krapff Reynolds Construction Company in the amount of \$53,811.00.

**ITEM 2g. Consider approving Payment for Engineering Services for Project 2017-003 Basin 5 & 12 Sanitary Sewer**

Guernsey has billed the Chickasha Municipal Authority for ongoing professional services rendered for Project 2017-003 Basin 5 & 12 Sanitary Sewer for the month of December for \$463.68

Original Contract Sum	\$ 96,600.00
Previous Payments	\$ 69,754.86
Current Payment Due	\$ 463.68
Amount Left in Contract	\$ 26,381.46

**Funding Source:** This project is funded through Revenue Bond.

**Staff Recommendation:** Authorize payment of invoice 126069 to Guernsey in the amount of \$463.68 for Engineering Services for the month of December.

\*Motion by Trustee Elliott, second by Trustee Sutterfield to approve Consent Docket: ITEM 2a through ITEM 2g.\*

Chickasha Municipal Authority Meeting 02-20-2017  
6:57P.M.

Roll call vote:

“Ayes:” Carpenter, Pittman, Loggins, Steelman, Toland, Ross, Sutterfield,  
Elliott and Ashanti-Alexander

“Nays:” None

“Abstain:” None

Motion carried. 9-0

**ITEM 3. Discussion / Approval of Items Removed from Consent Docket:**

No action taken on ITEM 3

**Motion to Adjourn**


Mayor Ross reported no further business and that the meeting was adjourned.

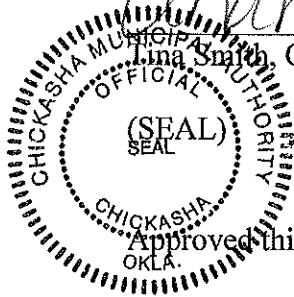
TIME: 5:57 P.M.



\_\_\_\_\_  
Hank Ross, Mayor

ATTEST:

  
\_\_\_\_\_  
Tina Smith, City Clerk



Approved this 16<sup>th</sup> day of March, 2017.