



February 6, 2017

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 6th day of February 2017, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Ross called the meeting to order at 7:00 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: Hank Ross, Mayor
 John Toland
 Kimberly Loggins
 Mike Sutterfield
 Howard Carpenter
 Phylis Steelman
 Dr. Ashanti-Alexander
 Jerry Pittman

STAFF

Debi Sterkel, Attorney
Brian Zalewski, Fire Chief
Stewart Steele, Police Chief
Susan Jones, Executive Assistant
Tina Smith, City Clerk
Kim Kohler, Special Event Manager
Kathleen Easley, Community Development Director
Rob Camp, Capital Project Manager
Kristal Kuhn, Emergency Management Director
Lena Smith, Asst. City Manager
Summer Sanders, Recreation Coordinator
Stewart Fairburn, Consultant

ITEM 2. **Consent Docket: ITEM 2a through ITEM 2d.**

ITEM 2a. **Consider approving the minutes of the January 17, 2017 regular meeting.**

Approval is requested for the minutes of the January 17, 2017 regular meeting.

ITEM 2b. Consider approving the Purchase Order list ratifying special utility payments made on January 20, 2017 in the amount of \$1,054.14; and the Purchase Order list for the first half of February 2017 in the amount of \$6,030.48.

Staff Recommendation: Approve the Purchase Order list ratifying special utility payments made on January 20, 2017 in the amount of \$1,054.14; and the Purchase Order list for the first half of February 2017 in the amount of \$6,030.48.

ITEM 2c. Consider re-appointment to the Airport Board of the City of Chickasha.

A re-appointment needs to be made to the Airport Board due to the term expiration of Scott Taylor. The Mayor puts forward the following re-appointment:

Scott Taylor Term to expire: June 30, 2019

2242 C.S. 2900

Staff Recommendation: Approve re-appointment as presented by the Mayor.

ITEM 2d. Consider authorizing staff to make payment of normal monthly invoices received in March 2017, and ratify the payment on the April 3, 2017 agenda.

Due to there being only one Council meeting in March staff is requesting permission to pay the normal monthly invoices for March and place the invoices on the April 3, 2017 agenda claims list for ratification. This will allow us to avoid paying late fees and inconvenience our vendors.

Staff Recommendation: Authorize staff to make payment of normal monthly invoices received in March 2017, and ratify the payment on the April 3, 2017 agenda.

Motion by Trustee Sutterfield, second by Trustee Carpenter approve the Consent Docket: ITEM 2a through ITEM 2d.

Roll call vote:

Ayes:" Steelman, Toland, Ross, Sutterfield, Ashanti-Alexander, Carpenter, Pittman and Loggins

"Nays:" None

"Abstain:" None

Motion carried. 8-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No action taken on ITEM 3.

ITEM 4.

Consideration and Discussion:

ITEM 4a.

Consider reviewing and accepting Audit FYE June 30, 2016, and authorize payment.

Staff provided Mayor and Council with the audit report for fiscal year ending June 30, 2016 for review and information. Chris Angel, Angel Johnston & Blasingame, PC, reported the findings from the FYE 2016 Audit at the Special Work Session on January 23, 2017.

Recommendation: Accept Audit for FYE – June 30, 2016, and authorize payment.

*Motion by Trustee Sutterfield, second by Trustee Loggins to approve accept the Audit FYE June 30, 2016 and authorize payment. *

Roll call vote:

Ayes:”	Toland, Ross, Sutterfield, Ashanti-Alexander, Pittman, Loggins and Steelman
“Nays:”	None
“Abstain:”	Carpenter
Motion carried.	7-0

Motion to Adjourn

Mayor Ross called for any other business, being none, the meeting was adjourned.

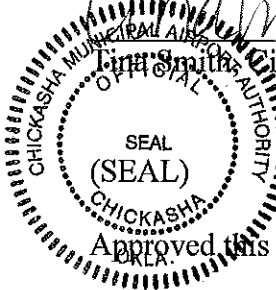
TIME: 7:01 PM

Hank Ross, Mayor

(ATTEST)

Jana Smith

Jana Smith, City Clerk



Approved this 20th day of February, 2017.