



January 17, 2017

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 17th day of January 2017 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Vice-Mayor Toland called the meeting to order at 5:30 p.m.

ITEM 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance

MAYOR AND COUNCIL

PRESENT: John Toland, Vice-Mayor
Howard Carpenter
Phylis Steelman
Kimberly Loggins
Mike Sutterfield
Blake Elliott
Jerry Pittman

STAFF

Tom Frailey, Attorney
Tina Smith, City Clerk
Stewart Steele, Police Chief
Brian Zalewski, Fire Chief
Susan Jones, Executive Assistant
Kim Kohler, Special Event Manager
Kathleen Easley, Community Development Director
Lena Smith, Asst. City Manager
Rob Camp, Capital Project Manager
Kristal Kuhn, Emergency Management Director
Summer Sanders, Recreation Coordinator
Lillie Huckaby, Library Director
Stewart Fairburn, Consultant

Council Member Loggins gave the invocation and lead the pledge of allegiance.

ITEM 2. Visitor Presentation / Citizen and Council Communication.

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

Recognition and Presentation to Chief Zalewski by the Oklahoma Insurance Commissioner of the Dedication put forth by the City personnel aimed at reducing the Public Protection Classification (PPC) or ISO rate. Chief Zalewski stated that it couldn't be possible without the team work from all departments.

Council Member Steelman said Thank you from the Council, it's not only good the City but the community also.

Visitor Communications

Charles (Charlie) Burruss 201 St. James, gave appreciation to the Council, Staff and employees for the job they have done. he would like the railroads crossing closers be reconsidered.

Council Member Pittman asked if it was a hardship, he stated yes but three minutes isn't enough time.

Council Member Carpenter asked if all Railroad crossings closers, he stated yes.

Council Communications

Council Member Sutterfield stated that last Thursday he went to the utility billing department about his personal bill, the girls stated he had a leak, which he found. He stated that the girls haven't had enough training on the new software. They don't notify when there's a leak and would like a procedure in place when a leak is found.

ITEM 3.

Consent Docket: ITEM 3a through ITEM 3d.*

ITEM 3a.

Consider approving the minutes of the January 3, 2017, regular meeting

Approval is requested for the minutes of the January 3, 2017 regular meeting.

Staff Recommendation: Approve minutes, and authorize filing thereof.

ITEM 3b.

Consider approving the Purchase Order list for the last half of January 2017 in the amount of \$427,778.53.

Staff Recommendation: Approve the Purchase Order list for the last half of January 2017 in the amount of \$427,778.53.

ITEM 3c.

Consider appointment to the Historical Preservation Committee of the City of Chickasha.

An appointment needs to be made to the Historical Preservation Committee due to the resignation of Pat Cunningham from the committee. The Mayor puts forward the following appointment to fill the remaining term of Pat Cunningham:

Pam McKissack

Term to Expire: 06-30-2017

Staff Recommendation: Approve appointment of Pamela J. McKissack to the Historical Preservation Committee with term expiring as noted.

ITEM 3d. Consider Receipt of ODEQ permit for the Grady Memorial Hospital water line.

Grady Memorial Hospital is putting in a water line that require a permit from the Oklahoma Department of Environmental Quality (ODEQ). Though this is not our project, it hooks up to our water system. ODEQ requires that we put the receipt of the permit into the Council minutes.

Staff Recommendation: Accept the ODEQ Permit No. WL000026161085 allowing for the construction of a water line by Grady Memorial Hospital.

Motion by Council Member Sutterfield, second by Council Member Elliott to approve the Consent Docket: ITEM 3a. through ITEM 3d.

Roll call vote:

“Ayes:”	Loggins, Steelman, Toland, Sutterfield, Elliott, Carpenter and Pittman
“Nays:”	None
“Abstain:”	None
Motion carried.	7-0

ITEM 4. Discussion/Approval of Items Removed from Consent Docket:

No action taken on ITEM 4.

ITEM 5. Ordinances and Resolutions:

ITEM 5a. Consider an ordinance amending Chapter 10: Article IV: Construction Codes adopting the 2015 International Residential Code

Applicant: City of Chickasha Community Development Department

Analysis of the Application:

Staff is proposing to adopt the 2015 International Residential Code. The State of Oklahoma has already adopted these codes and the city is required to adopt the codes as a minimum standard.

Amendment to the code is as follows:

Sec. 10-135 (a) The International Residential Code (IRC)/~~2009~~2015, as modified by the Oklahoma Uniform Building Code Commission, is hereby established and adopted as the minimum standard for residential building construction for one and two family dwellings and townhouses in the

Staff Recommendation: Staff recommends extending the current contract for another fiscal year (February 1st, 2017 through January 31st 2018).

*Motion by Council Member Elliott second by Council Member Sutterfield authorize the extension between the City of Chickasha and the Verden Veterinarian Clinic. *

Roll call vote:

“Ayes:” Toland, Sutterfield, Elliott, Carpenter, Pittman, Loggins and Steelman

“Nays:” None

“Abstain:” None

Motion carried. 7-0

ITEM 6b. Consider renewing Cemetery Contract

The City Bids Cemetery maintenance and grave opening on a one year contract with the option of four one year extensions.

This will be the fourth year of the current contract. The contractor has chosen the option for an increase or decrease in the contract based on the annual CPI. The CPI for the last 12 months is 3.45% and this will increase the maintenance by \$258.22 per month. We used the U.S. City average – Water and sewer and trash collection services, this is the same CPI we use to calculate the water and wastewater treatment plants contract.

	Maintenance	Grave Openings
2008 Pierce Lawn Care	\$91,080.00	\$29,750.00
2009 Pierce Lawn Care	\$91080.00	\$28,575.00
2010 Pierce Lawn Care	\$93,350.95	\$29,737.53
2011 Jeffery Wynn	\$83,400.00	\$27,507.50
2012 Jeffery Wynn	\$86,652.60	\$24,962.50
2013 Jeffery Wynn	\$88,299.09	\$25,950.00
2014 Jeffery Wynn	\$88,200.00	\$24,881.00
2015 Jeffery Wynn	\$89,398.10	\$28,926.25
2016 Jeffery Wynn	\$89,817.00	\$25,856.25

Grave openings cost varies by the number of funerals we handle each year.

- The following charges are set by City Ordinance and Charter and are the maximum amount that the City may charge for the listed services. State law requires that a percentage of all monies received from interments and disinterment’s be placed in a Cemetery Care Fund.

MAXIMUM AMOUNT CHARGED BY CITY	(1) AMOUNT PAID TO CONTRACTOR	
A. Weekday Opening	\$450.00	\$175.00
B. Weekday Opening cremains	\$250.00	\$112.50

C. Weekday Opening Infant 40" x 24"	\$225.00	\$62.50
D. Saturday Opening	\$650.00	\$225.00
E. Saturday Opening cremains	\$375.00	\$131.25
F. Saturday Opening Infant up to 40"x24"	\$350.00	\$75.00
G. Graves dug for indigents	NO CHARGE	NO CHARGE

Staff Recommendation: Renew the contract with Jeff Wynn for Cemetery Maintenance and Grave Opening.

Council Member Sutterfield asked if the City would rebid next year.

Council Member Loggins asked if we should before the Budget.

Stewart Fairburn Consultant, yes before budget and the 4th year review and rebid next year.

*Motion by Council Member Elliott second by Council Member Sutterfield authorize renewing Cemetery Contract. *

Roll call vote:

“Ayes:” Sutterfield, Elliott, Carpenter, Pittman, Loggins, Steelman and Toland

“Nays:” None

“Abstain:” None

Motion carried. 7-0

ITEM 7. Bid Openings and Awards:

ITEM 7a. Consider awarding Bid for Amphitheater improvements to C4L, LLC

The work involved in this bid include:

- Drainage improvements
- Concrete walk replacement
- Stage electrical improvements
- Sod between seat benches
- Stone bench construction and repair

A second part of the project is the bandshell which is not part of this bid.

Bids for the Shannon Springs Park Amphitheater were opened and the following bids were received:

Bordwine Development, Inc.	\$ 52,495.00
C4L, LLC	\$131,151.00
Metro Building Services, LLC	\$160,207.43
The Engineer Estimate is	\$ 77,745.44

TIME: 5:30

Bordwine Development, Inc. had the lowest bid, but after a closer review by the engineer their bid was deemed incorrect and unresponsive due to two significant line items missing from the bid, the bid bond not being enclosed, and the 1st page of the bid being from a previous bid. With Bordwine Development, Inc. having an incorrect and unresponsive bid, C4L, LLC is the lowest bid in the amount of \$131,151.00.

Funding is from Capital Projects 52-6450-007.2

Staff Recommendation: Award the bid to C4L, LLC in the amount of \$131,151.00 for the Shannon Springs Park Amphitheater project.

Council Member Pittman asked if City has paid for Design, Fairburn yes. how have we missed the bids they are always hirer and have been brought to council twice.

Fairburn stated that it does need to be taken care of.

Council Member Steelman asked if Council wanted to Table or reject bids.

Council Member Pittman stated Council hasn't seen plans wants it brought back to a work session.

Council Member Elliott asked the cost to rebid, Fairburn said time, newspaper and the bidders.

Fairburn stated it could be put on Monday January 23rd Work Session, Council Member Sutterfield wants the plans there.

Council Member Pittman said we have bid twice always much more than what was told on the cost. Fairburn stated he has seen it happen 200% difference.

Council Member Loggins said were going off on where someone left off.

*Motion by Council Member Sutterfield second by Council Member Elliott to reject the bid and bring back to a work session. *

Roll call vote:

"Ayes:" Carpenter, Pittman, Loggins and Sutterfield

"Nays:" Steelman, Toland and Elliott

"Abstain:" None

Motion carried. 4-3

No Action

*Motion by Council Member Sutterfield, second by Council Member Loggins to recess the City Council meeting and enter into Chickasha Municipal Authority and Chickasha Municipal Airport Authority at 6:00 pm. *

Roll call vote:

"Ayes:" Carpenter, Pittman, Loggins, Steelman, Toland, Sutterfield and Elliott

"Nays:" None

"Abstain:" None

Motion carried. 7-0

*Motion by Council Member Sutterfield, second by Council Member Elliott to reconvene the City Council meeting at 6:26 pm. *

Roll call vote:

“Ayes:” Carpenter, Pittman, Loggins, Steelman, Toland, Sutterfield and Elliott
“Nays:” None
“Abstain:” None
Motion carried. 7-0

ITEM 8.

Executive Session:

ITEM 8a.

Discussion, consideration and possible action to enter into executive session to discuss negotiations concerning employees and representatives of employee groups under the provisions of 25 O.S. §307B.2. (Discussion of status of negotiations between the City and IAFF Lodge No. 2041 for fiscal year 2016-2017)

Staff wishes to enter into an Executive Session to discuss negotiations concerning employees and representatives of employee groups under the provisions of 25 O.S. §307B.2. (Discussion of status of negotiations between the City and IAFF Lodge No. 2041 for fiscal year 2016-2017)

Staff Recommendation: Enter into Executive Session.

ITEM 8c.

Discussion, consideration and possible action to enter into executive session pursuant to 25 O.S. §307(B)(1) regarding the hiring of a City Manager.

Staff wishes to enter into an Executive Session pursuant to 25 O.S. §307(B)(1) regarding the hiring of a City Manager.

Staff Recommendation: Enter into Executive Session.

*Motion by Council Member Elliott, second by Council Member Pittman to enter into Executive Session at 6:28 p.m. *

Roll call vote:

“Ayes:” Pittman, Loggins, Steelman, Toland, Sutterfield, Elliott and Carpenter
“Nays:” None
“Abstain:” None
Motion carried. 7-0

City Attorney Tom Frailey asked into Executive Session

Reconvene from Executive Session at 7:54 p.m.

Roll call vote:

“Ayes:”	Loggins, Steelman, Toland, Sutterfield, Elliott, Carpenter and Pittman,
“Nays:”	None
“Abstain:”	None
Motion carried.	7-0

ITEM 8b. Discussion, consideration and possible action to reconvene open session and to take action on any matter discussed in executive session including possible approval of a Collective Bargaining Agreement between the City and IAFF Lodge No. 2041 for the fiscal year beginning July 1, 2016 ending June 30, 2017 and if approved authorize Mayor to execute the same under the provisions of 25 O.S. §307B.2.

Staff wishes to reconvene open session and to take action on any matter discussed in executive session including possible approval of a Collective Bargaining Agreement between the City and IAFF Lodge No. 2041 for the fiscal year beginning July 1, 2016 ending June 30, 2017 and if approved authorize Mayor to execute the same under the provisions of 25 O.S. §307B.2.

Staff Recommendation: Reconvene open session and take action on any matter discussed in executive session including possible approval of a Collective Bargaining Agreement between the City and IAFF Lodge No. 2041 for the fiscal year beginning July 1, 2016 ending June 30, 2017 and if approved authorize Mayor to execute the same under the provisions of 25 O.S. §307B.2.

Motion by Council Member Steelman, second by Council Member Loggins to approve the collective bargaining agreement between the City and IAFF local #2041 for fiscal year beginning July 1, 2016 and ending June 30, 2017, contingent upon approval of IAFF local #2041 of the collective bargaining agreement and authorize the Mayor to execute the same. *

Roll call vote:

“Ayes:”	Steeleman, Toland, Sutterfield, Elliott, Carpenter, Pittman and Loggins
“Nays:”	None
“Abstain:”	None
Motion carried.	7-0

ITEM 8d. Consideration and possible action on items discussed in executive session regarding hiring of a City Manager.

Chickasha City Council Meeting 01-17-2017

TIME: 5:30

Staff wishes to reconvene open session and consider possibly take action on items discussed in executive session regarding hiring of a City Manager.

Staff Recommendation: Reconvene open session and consider possible action on items discussed in executive session.

No Action

ITEM 9. **Motion to Adjourn.**

No further business Mayor Ross called the meeting adjourned.

TIME: 7:57 P.M

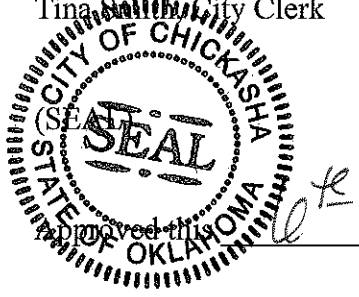
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Hank Ross, Mayor

ATTEST:

Tina Smith

Tina Smith, City Clerk



day of *February*, 2017.