



January 3, 2017

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 3rd day of January 2017, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Ross called the meeting to order at 6:26 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Hank Ross, Mayor
Kimberly Loggins
John Toland
Mike Sutterfield
Howard Carpenter
Dr. R.P Ashanti-Alexander
Phylis Steelman
Blake Elliott
Jerry Pittman

STAFF

Tom Frailey, Attorney
Brian Zalewski, Fire Chief
Stewart Steele, Police Chief
Susan Jones, Executive Assistant
Tina Smith, City Clerk
Kim Kohler, Special Event Manager
Kathleen Easley, Community Development Director
Rob Camp, Capital Project Manager
Kristal Kuhn, Emergency Management Director
Lena Smith, Asst. City Manager
Summer Sanders, Recreation Coordinator
Jim McClain, Public Works Director
Lillie Huckaby, Library Director
Stewart Fairburn, Consultant

ITEM 2.

Consent Docket: ITEM 2a through ITEM 2b.

ITEM 2a.

Consider approving the minutes of the December 5, 2016, regular meeting.

Approval is requested for the minutes of the December 5, 2016 regular meeting.

ITEM 2b. Consider approving the Purchase Order list for the first half of January, 2017 in the amount of \$13,481.72; and the Purchase Order list for the last half of December, 2016 in the amount of \$1,214.65.

Consider approving the Purchase Order list for the first half of January, 2017 in the amount \$13,481.72, and the Purchase Order list for the last half of December, 2016 in the amount of \$1,214.65.

Motion by Trustee Elliott, second by Trustee Loggins approve the Consent Docket: ITEM 2a through ITEM 2b.

Roll call vote:

Ayes:"	Carpenter, Pittman, Loggins, Steelman, Toland, Ross, Sutterfield, Elliott and Ashanti-Alexander
"Nays:"	None
"Abstain:"	None
Motion carried.	9-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No action taken on ITEM 3.

ITEM 4. Bid Openings and Awards:

ITEM 4a. Consider awarding the AWOS III P/T contract to DBT Transportation Services for the amount of approximately \$132,427.

The Chickasha Municipal Airport Authority approved Staff's request to "go out for bid for a new Automated Weather Observation System III P/T" on November 21, 2016 because the current AWOS III P/T is 18 years old, has been struck by lightning more than ten times, and is unreliable.

The low bidder, and only bidder was DBT Transportation Services. There was only one bidder because of the specialized nature of the equipment, and the need to retain compatibility with existing equipment.

The Airport's engineering consultant recommends the contract be awarded to DBT Transportation Services in the amount of approximately \$132,427. This project was not budgeted because Staff did not anticipate a total failure of the current AWOS. Staff has requested a budget amendment to Mr. Stewart Fairburn to move \$132,427 from the Hanger Rehabilitation line item (39-539-6450-037) to a Capital Equipment/Projects line item (39-539-6000).

Bid documents are available for review in the City Manager's Office. The Engineer's suggestion letter and the bid tabulations are attached.

Recommendation: Approve awarding the contract for an AWOS III P/T to DBT Transportation Services for the amount of approximately \$132,427.

Council Member Toland asked if there was only one bid? Yes, only expected the one. Lena Smith stated it wasn't budgeted but it's in reserves.

*Motion by Trustee Elliott, second by Trustee Ashanti-Alexander to award the AWOS III P/T contract to DBT Transportation Services for the amount of approximately \$132,427. *

Roll call vote:

Ayes:" Pittman, Loggins, Steelman, Toland, Ross, Sutterfield, Elliott, Ashanti-Alexander and Carpenter
"Nays:" None
"Abstain:" None
Motion carried. 9-0

Motion to Adjourn

Mayor Ross called for any other business, being none, the meeting was adjourned.

TIME: 6:30 PM

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Hank Ross, Mayor

(ATTEST)

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City Clerk



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Approved this 17th day of January, 2017.