



January 3, 2017

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 3rd day of January 2017, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Ross called the meeting to order at 6:19 p.m.

ITEM 1. **Call to Order / Roll Call**

CHAIRMAN AND TRUSTEES

PRESENT: Hank Ross, Mayor
 Kimberly Loggins
 Howard Carpenter
 Phylis Steelman
 Dr. R. P. Ashanti-Alexander
 John Toland
 Mike Sutterfield
 Blake Elliott
 Jerry Pittman

STAFF

Tom Frailey, Attorney
Tina Smith, City Clerk
Brian Zalewski, Fire Chief
Stewart Steele, Police Chief
Susan Jones, Executive Assistant
Kim Kohler, Special Event Manager
Kathleen Easley, Community Development Director
Rob Camp, Capital Project Manager
Kristal Kuhn, Emergency Management Director
Lean Smith, Asst. City Manager
Summer Sanders, Recreation Coordinator
Jim McClain, Public Works Director
Lillie Huckaby, Library Director
Stewart Fairburn, Consultant

ITEM 2. **Consent Docket: ITEM 2a through ITEM 2g.**

Chickasha Municipal Authority Meeting 01-03-2017
6:19P.M.

ITEM 2a. Consider approving the minutes of the December 05, 2016 regular meeting.

Staff Recommendation: Approve minutes, and authorize filing thereof.

ITEM 2b. Consider approving the Purchase Order list for the first half of January, 2017 in the amount of \$517,579.61; and the Purchase order list for the last half of December, 2016 in the amount of \$62,339.73.

Staff Recommendation: Approve the Purchase Order list for the first half of January, 2017 in the amount of \$517,579.61; and the Purchase order list for the last half of December, 2016 in the amount of \$62,339.73.

ITEM 2c. Consider approving Contractor's Application for Payment No. 5 to W.E.B. Construction in the amount of \$146,390.55

On May 16, 2016, the Chickasha Municipal Authority approved Bid# 2016-036 4th Street 8 inch Waterline Replacement Project in the total amount of \$796,941.23. The construction process has begun and W.E.B. Construction has made more progress on the project. They have finished boring from Tennessee to Kansas and are working on service lines and fire hydrants. W.E.B. Construction has applied for another Application for Payment in the amount of \$146,390.55. In accordance with the Contract Documents, based on on-site observations and the data comprising this application the Project Manager, Robinson Camp, certifies to the Chickasha Municipal Authority that to the best of his knowledge, information and belief the Work has progressed as indicated the quantity of Work in accordance with the Contract documents, and the Subcontractor is entitled to payment of the amount requested.

Original contract sum	\$796,941.23
Total completed to date	\$425,553.30
Current payment due	<u>\$146,390.55</u>
Amount Left in Contract	\$224,997.38

Funding Source: This project is funded through the Revenue Bond Fund.

Staff Recommendation: Approve Contractor's Application for Payment No. 4 to W.E.B. Construction in the amount of \$146,390.55

ITEM 2d. Consider approving Contractor's Application for Payment No. 5 to Utility Technology Service, Inc. for \$435,794.00 for the Purchase and Installation of Automated Infrastructure Services and accept project as completed.

On October 5, 2015, the Chickasha Municipal Authority awarded Bid# 2015-010 Purchase and Installation of Automated Infrastructure Services to Utility Technology Services, Inc. The total amount of the project with change order is \$2,240,702.00. Utility Technology Service, Inc. has completed the installation of all meters required in the contract as well as installation of software and training. In accordance with the Contract Documents, based on on-site observations and the data comprising this application the Director of Public Works, Jim McClain, certifies to Council of the City of Chickasha that to the best of his knowledge, information and belief the Work has progressed as indicated the quantity and quality of Work in accordance with the Contract documents is entitled to payment of the amount requested. A copy of the Contractor's Application is kept on file.

Original Contract Sum	\$	2,155,003.00
Change Orders	\$	85,699.00
Total Contract Amount	\$	2,240,702.00
Previous Payment	\$	1,722,237.00
Current Payment Due	\$	435,794.00
Savings	\$	82,671.00

The \$82,671.00 savings is due to the City of Chickasha personnel installing a large number of meters.

This project is funded through the Chickasha Municipal Authority – Capital Program

Staff Recommendation: Approve Contractor's Application for Payment No. 5 to Utility Technology Service, Inc. in the amount of \$435,794.00 and accept project as completed.

ITEM 2e. Consider final payment to Raftelis Financial Consultants for preparation of cost of service study and assist in the development of the Storm Drainage Utility.

CMA contracted with RFC in 2015 for work relating to the development of the Storm Water Utility. Work has been performed, but there are savings to the contract since the Storm Water Utility was rescinded. This is the final payment on this contract.

Contract Ceiling	\$119,697.00
Prior Payments	\$101,023.57
Current Billing	\$ 2,325.00
Contract Savings	\$ 16,348.43

The project is paid from CMA Capital Projects 31-530-5301-007.1

Staff Recommendation: Approve final payment pf \$2,325 to RFC for the Storm Water Utility Project.

ITEM 2f. Consider approving Payment for Engineering Services for Honda, Harbors, Highland, 23rd & Grand, 23rd &

Iowa, Sentry, 7th & Illinois, and 12th & Pennsylvania Lift Stations

Olsson Associates has billed the Chickasha Municipal Authority for ongoing professional services for surveying, design, bidding, and construction phase for Honda, Harbors, Highland, 23rd & Grand, 23rd & Iowa, Sentry, 7th & Illinois, and 12th & Pennsylvania Lift Stations for a total of \$19,691.33.

Original Contract Sum	\$	272,500.00
Previous Payments	\$	173,290.67
Current Payment Due	\$	19,691.33
Amount Left in Contract	\$	79,518.00

This project is funded through Revenue Bond.

Staff Recommendation: Authorize payment of invoice 254936 to Olsson Associates in the amount of \$19,691.33 for Engineering Services for Honda, Harbors, Highland, 23rd & Grand, 23rd & Iowa, Sentry, 7th & Illinois, and 12th & Pennsylvania Lift Stations.

ITEM 2g. Consider approving Payment for Engineering Services for Project 2017-003 Basin 5 & 12 Sanitary Sewer

Guernsey has billed the Chickasha Municipal Authority for ongoing professional services rendered for Project 2017-003 Basin 5 & 12 Sanitary Sewer for the month of October for \$251.16.

Original Contract Sum	\$	96,600.00
Previous Payments	\$	69,099.06
Current Payment Due	\$	251.16
Amount Left in Contract	\$	27,249.78

This project is funded through Revenue Bond.

Staff Recommendation: Authorize payment of invoice 125552 to Guernsey in the amount of \$251.16 for Engineering Services for the month of October.

Council Member Carpenter asked about the hours.

Motion by Trustee Elliott, second by Trustee Loggins to approve Consent Docket: ITEM 2a through ITEM 2g.

Roll call vote:

“Ayes:” Ross, Sutterfield, Elliott, Ashanti-Alexander, Carpenter, Pittman, Loggins, Steelman and Toland
“Nays:” None
“Abstain:” None
Motion carried. 9-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on ITEM 3

ITEM 4. **Consideration and Discussion:**

ITEM 4a. **Consider approving emergency rental of sewer vac truck**

On October 17, 2016 council approved the replacement of the rear diesel engine on the vac truck used by Line maintenance. Due to EPA regulations, this project took considerably longer than anticipated.

With no back up for this unit, we had to rent a sewer vac truck to handle emergency calls. The cost of renting a truck for six weeks to repair our unit cost \$8,100.00.

Staff Recommendation: Declare emergency and authorize payment to J & R Equipment for \$8,100.00 for the six-week rental of a backup sewer truck.

*Motion by Trustee Sutterfield, second by Trustee Elliott to approve emergency rental of sewer vac truck. *

Roll call vote:

“Ayes:”	Sutterfield, Elliott, Ashanti-Alexander, Carpenter, Pittman, Loggins, Steelman, Toland and Ross
“Nays:”	None
“Abstain:”	None
Motion carried.	9-0

ITEM 4b. **Consider authorizing W.E.B. Construction to replace water line and bore underneath 4th Street and Colorado. This would be Change Order #1 for Project# 2016-036 8-inch Water Line Replacement - Kansas to Tennessee.**

The water line that is under 4th Street at Colorado has been cut off for years. Since W.E.B. Construction is working in the area, they can bore underneath 4th Street without disrupting traffic as well as install a new water line. After the new water line is installed, pressure will increase, thus helping the pressures needed in that area to promote ISO ratings for fire insurance.

Chickasha Municipal Authority Meeting 01-03-2017
6:19P.M.

Item No.	Item Description	Qty	Units	Unit Price	Unit Total	Days Req'd
3	8" C-900	150	LF	\$ 90.64	\$ 13,596.00	7
4	6" C-900	10	LF	\$ 87.65	\$ 876.50	7
7	6" Tapping Saddles	2	EA	\$ 1,015.48	\$ 2,030.96	0
6	6" Tapping Valves	2	EA	\$ 1,082.49	\$ 2,164.98	0
13	6" x 8" Reducers	2	EA	\$ 727.10	\$ 1,454.20	0
10	8" 90 Degree Bend	2	EA	\$ 811.30	\$ 1,622.60	0
5	Boring With Casing	85	LF	\$ 300.00	\$ 25,500.00	0
	6" Mega Lugs	4	EA	\$ 75.00	\$ 300.00	0
	8" Mega Lugs	6	EA	\$ 80.00	\$ 480.00	0
	Profit	15%			\$ 7,203.79	0
					\$ 55,229.03	14

OVERRUN/UNDERRUN: \$ 55,229.03

NET CHANGED DAYS: 14

The net change would be 14 calendar days at a cost of \$55,229.03.

Original contract sum	\$796,941.23
Change Order #1	\$ 55,229.03
Total Adjusted Amount	\$852,170.26

This project is funded through the Revenue Bond.

Staff Recommendation: Authorize Staff to initiate Change Order #1 to W.E.B. Construction for \$55,229.03 to replace water line and bore underneath 4th Street at Colorado.

Council Member Sutterfield talked about the condition they're leaving the streets, Rob Camp stated they would be coming back and fixing them.

Council Member Carpenter request more cones to prevent accidents.

*Motion by Trustee Elliott, second by Trustee Loggins to authorize W.E.B Construction to replace water line and bore underneath 4th street and Colorado. *

Roll call vote:

"Ayes:" Elliott, Ashanti-Alexander, Carpenter, Pittman, Loggins, Steelman, Toland, Ross and Sutterfield

"Nays:" None

"Abstain:" None

Motion carried. 9-0

Motion to Adjourn

Mayor Ross reported no further business and that the meeting was adjourned.

Chickasha Municipal Authority Meeting 01-03-2017
6:19P.M.

TIME: 6:30 P.M.

71 n

Hank Ross, Mayor

ATTEST:

Tera Smith

Tera Smith, City Clerk



Approved this 17th day of January, 2017.