



September 6, 2016

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 6th day of September 2016, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Ross called the meeting to order at 6:54 p.m.

ITEM 1. **Call to Order / Roll Call**

CHAIRMAN AND TRUSTEES

PRESENT: Hank Ross, Mayor
Kimberly Loggins
Howard Carpenter
Jerry Pittman
Phylis Steelman
Ashanti-Alexander
John Toland
Mike Sutterfield
Blake Elliott

STAFF

Alan Guard, City Manager
Tom Frailey, Attorney
Lena Smith, Assistant City Manager
Brian Zalewski, Fire Chief
Stewart Steele, Police Chief
Susan Jones, Executive Assistant
Lillie Huckaby, Library Director
Gina Snedeker, Finance Director
Tina Smith, City Clerk
Steve Chapman, Park and Recreation Director
Jim McClain, Public Works Director
Kim Kohler, Special Event Manager
Kathleen Easley, Community Development Director
Rob Camp, Capital Project Manager
Kristal Kuhn, Emergency Management Director

ITEM 2. **Consent Docket: ITEM 2a through ITEM 2b.**

ITEM 2a. Consider approving the minutes of the August 18, 2016 regular meeting.

Staff Recommendation: Approve minutes, and authorize filing thereof.

ITEM 2b. Consider approving the Purchase Order list ratifying miscellaneous and special utility payments made on August 23, 2016 in the amount of \$22,825.86; and the Purchase Order list for the first half of September 2016 in the amount of \$2,409,260.83.

The Purchase Order list ratifying miscellaneous and special utility payments made on August 23, 2016 in the amount of \$22,825.86; and the Purchase Order list for the first half of September, 2016 in the amount of \$2,409,260.83 needs approval by Chairman and Trustees.

Staff Recommendation: Approve Purchase Order list ratifying miscellaneous and special utility payments made on August 23, 2016 in the amount of \$22,825.86; and the Purchase Order list for the first half of September, 2016 in the amount of \$2,409,260.83.

Motion by Trustee Loggins, second by Trustee Elliott to approve Consent Docket: ITEM 2a through ITEM 2b.

Roll call vote:

“Ayes:” Ross, Sutterfield, Elliott, Ashanti-Alexander Carpenter, Pittman, Loggins, Steelman and Toland
“Nays:” None
“Abstain:” None
Motion carried. 9-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No action taken on ITEM 3

ITEM 4. Consideration and Discussion:

ITEM 4a. Consider approving renewal of health plan and stop loss coverage rates for health insurance plans year 2016-17.

Plexus Group, the City’s strategic insurance solutions vendor, took the City’s current plan to the insurance marketplace for rates for the 2016-17 insurance year. Plexus Group suggested the following:

1. Keep our medical insurance with United Health Care
2. Keep our Dental insurance with Delta Dental

Chickasha Municipal Authority Meeting 09-06-2016
6:54 P.M.

3. Keep our Vision Insurance with MetLife
4. Change City paid Life/AD&D and employee paid Life/AD&D to Dearborn National

Coverage:

Medical Self Insured

United Health Care: 24/12 with \$75,000 Specific Coverage

	2016 (Current)	2017 (Proposed)
Total Estimated Annual Fixed Cost:	\$355,761.36	\$359,662.32
Total Annual Increase/Decrease to Fixed Costs	35.60%	1.10%
Total Expected Annual Increase/Decrease	54.73%	-2.17%

Dental Self Insured

Dental – Delta Option 1 – PPO/ASO- Responds to your employees’ request to have improved benefits along with a true PPO network of dental providers.

Delta PPO/ASO

Vision Insurance (Employee Paid)

Vision – MetLife/VSP Renewal–Voluntary

No change from 2015-16:

\$10/\$25 Copay – Exam/Materials

\$130 Frame Allowance (1 set each 12 months)

2 lenses each 12 months

\$25 single vision; other types vary in pricing; Contact lenses allowance \$130

Guarantee 12 months

Employee Only Rate: \$7.39/month

Employee & Spouse Rate: \$14.82/month

Employee & Children Rate: \$12.54/month

Family & Children Rate: \$20.68/month

Basic Employee Only Life (100% Paid by City)

Basic Life & AD&D – Dearborn National Option 3– Estimated annual savings 2.3%

Cost per \$1,000: Proposed \$0.126

Estimated Annual Premium: Proposed \$2,328.48

(Current: \$0.258)

(Current: \$2,393.92)

Voluntary Life (Employee Only Pay)

Voluntary Life – Dearborn Nation – New offering, voluntary

Dearborn National: Opportunity for members to purchase additional Life Insurance at group rates.

Rates and issued amounts vary. (Employee only cost)

- 3) The City of Chickasha is a self-insured entity and employer. The City purchases stop loss coverage in order to protect the City from large claims. Staff recommends approving the stop loss insurance coverage rates for the period of 11/01/2016-10/31/2017 as follows:

Chickasha Municipal Authority Meeting 09-06-2016
6:54 P.M.

Specific Deductible per Covered Person: \$75,000.00

Annual Amount of Liability per Covered Person per Plan Year: Unlimited.

Aggregate Terminal Liability is not included.

Monthly Aggregate Deductible Factors: Single: \$479.96 Family:
\$1,323.59

Minimum Annual Aggregate Deductible: \$1,613,604.00

Limit of liability for the Policy Period: \$1,000,000.00
Loss limit per Covered Person for the Policy Period:\$75,000.00
Specific Loss Coverage Rates: Monthly Single: \$97.93 Family: \$227.59
Minimum Annual Specific Stop Loss Premium: \$285,398.00
Aggregate Stop Loss Coverage Rates: Monthly Employee: \$11.89

Staff Recommendation: Award health care services to the following: Medical Reinsurance - Zurich Insurance Group Ltd; PPO Network & Claims Administration - UMR/United Healthcare; Dental Reinsurance ASO/PPO - Delta Dental; Vision - MetLife/VSP; Basic and Voluntary Employee Life Insurance – Dearborn National; Approve the stop loss limits, and authorize the Mayor and Staff to execute the necessary documents

* Motion by Trustee Carpenter, second by Trustee Elliott to approve the renewal of health plan and stop loss coverage rates for health insurance plans year 2016-17. *

Roll call vote:

“Ayes:” Ross, Sutterfield, Elliott, Ashanti-Alexander, Carpenter, Pittman,
Loggins, Steelman and Toland
“Nays:” None
“Abstain:” None
Motion carried. 9-0

ITEM 4b. Consider approving request to declare the house and property at 1621 Park Ave as surplus and authorize Staff to dispose of it as appropriate.

The Chickasha Municipal Authority owns the property at 1621 Park Ave. Staff has spent the last few weeks cleaning and refreshing the property to prepare it for sale. Staff is requesting that the Authority declare the property as surplus and authorize Staff to dispose of the property using the following method:

6:54 P.M.

Staff will negotiate a contract with a qualified real-estate company. The company shall assist Staff with determining the appropriate sells price for the property and then market the property for its sale. The contract and proposed sell price shall be brought before the Authority for approval before we move forward with marketing the property.

Staff Recommendation: Approve approving request to declare the house and property at 1621 Park Ave as surplus and authorize Staff to dispose of it as recommended in the background information.

* Motion by Trustee Carpenter, second by Trustee Loggins to approve the request to declare the house and property at 1621 Park Ave. as surplus and authorize staff to dispose of it as appropriate. *

Roll call vote:

“Ayes:”	Sutterfield, Elliott, Ashanti-Alexander, Carpenter, Pittman Loggins, Steelman, Toland and Ross
“Nays:”	None
“Abstain:”	None
Motion carried.	9-0

ITEM 5.

Bid Openings and Awards:

ITEM 5a.

Consider awarding Tree Trimming and Removal Service Contract to Phillips Lawn Care.

Staff solicited bids August 1, 2016 for Tree Trimming and Removal Services. The bid consisted of all materials, equipment and labor necessary for the completion of each task and/or request.

The contractor will respond to specific requests for tree work from City Departments and must receive authorization for additional work that may come to the Contractor’s attention that was not requested by the City. Throughout the term of the contract, it may become necessary for the Contractor to assist the Department in providing emergency tree service.

After reviewing the proposals, Staff recommends we award the bid to Phillips Lawn Care. This bid came in at the lowest price and they have all the qualifications to do the work as required.

Staff Recommendation: Award the Tree Trimming and Removal Service Contract to Phillips Lawn Care for the bid price specified in the attached bid tabulation.

TABLED

Chickasha Municipal Authority Meeting 09-06-2016
6:54 P.M.

*Motion by Trustee Elliott, second by Trustee Carpenter to table awarding the Tree Trimming and removal services contract to Phillips Lawn Care. *

Roll call vote:

“Ayes:” Elliott, Ashanti-Alexander, Carpenter, Pittman, Loggins, Steelman
Toland, Ross and Sutterfield
“Nays:” None
“Abstain:” None
Motion carried. 9-0

Motion to Adjourn

Mayor Ross reported no further business and that the meeting was adjourned.

TIME: 6:57 P.M.

Hank Ross, Mayor

ATTEST:

Terah Smith, City Clerk



Approved this 19th day of September, 2016.