



August 15, 2016

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 15th day of August 2016, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Ross called the meeting to order at 5:59 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: Hank Ross, Mayor
Jerry Pittman
Kimberly Loggins
John Toland
Mike Sutterfield
Howard Carpenter
Ashanti-Alexander
Phylis Steelman

STAFF

Alan Guard, City Manager
Tom Frailey Attorney
Margaret Love, Attorney
Lena Smith, Assistant City Manager
Brian Zalewski, Fire Chief
Kori Brewer, Police Department
Susan Jones, Executive Assistant
Gina Snedeker, Finance Director
Tina Smith, City Clerk
Lillie Huckaby, Library Director
Jim McClain, Public Works Director
Kim Kohler, Special Event Manager
Steve Chapman, Park and Recreation Director
Kathleen Easley, Community Development Director

ITEM 2. **Consent Docket: ITEM 2a through ITEM 2b.**

ITEM 2a. Consider approving the minutes of the August 01, 2016, regular meeting.

Approval is requested for the minutes of the August 01, 2016 regular meeting.

ITEM 2b. Consider approving the Purchase Order List for the first half of August 2016 in the amount of \$306.94.

The Purchase Order List for the first half of August 2016 in the amount of \$306.94 needs approval by Chairman and Trustees.

Staff Recommendation: Approve the Purchase Order for the last half of August 2016 in the amount of \$26,432.40.

*Motion by Trustee Loggins, second by Trustee Sutterfield approve the Consent Docket: ITEM 2a through ITEM 2b.

Roll call vote:

Ayes:"	Carpenter, Pittman, Loggins, Steelman, Toland, Ross, Sutterfield and Ashanti-Alexander
"Nays:"	None
"Abstain:"	None
Motion carried.	8-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No action taken on ITEM 3.

ITEM 4. Consideration and Discussion:

ITEM 4a. Consider authorizing purchase of a John Deere 5100E Utility Tractor on State Contract.

Airport Staff requires the use of two different types of mowers to maintain airport grounds. One type is the 0-turn John Deere mower for areas under trees, around airfield lights, along runways, taxiways, and around buildings. The second kind is a closed-cab tractor for the upkeep and maintenance of approximately 300 acres of grass and open field. The John Deere closed-cab tractor that the Airport currently owns is 16 years old and has 3,445 hours of operation. The tractor has recently required repairs for engine overheating. We sent it to be repaired and the final cost was approximately \$2,000. The engine continues to overheat after the repair and Staff's ability to complete airfield mowing is interrupted by the tractor down time.

The engine problems are in addition to other problems including cabin air conditioning interruption, fuel tank cracks, roof and headliner damage, and hydraulic connection leaks that continue to be repaired on an emergency basis. The condition of the tractor does not allow Staff to use it as frequently as it is needed, and therefore replacing the tractor is preferred to correcting all repairs.

The current tractor is 2-Wheel Drive and the proposed tractor is 4-Wheel Drive. 4-Wheel Drive is preferred for snow removal on the runway, taxiway, ramps, parking lots, and roads.

The flail mower staff recently acquired will fit on the proposed tractor.

Recommendation: Staff recommends approving the purchase of one John Deere 5100E Utility Tractor on State Contract "OK Agriculture Trees and Brush Maintenance Equipment SW196" for approximately \$57,462.61.

*Motion by Trustee Sutterfield, second by Trustee Carpenter to authorize the purchase of a John Deere 5100E utility tractor on state contract. *

Roll call vote:

Ayes:"	Pittman, Loggins, Steelman, Toland, Ross, Sutterfield, Ashanti-Alexander and Carpenter
"Nays:"	None
"Abstain:"	None
Motion carried.	8-0

ITEM 4b. Consider approving Amendment No. 4 to CEC's Owner-Engineer Agreement.

Staff uses CEC Infrastructure Solutions for the management of airport projects including capital projects. One such project is the FAA 90% funded Reconstruction of the Airport Entrance Roads, specifically for Beechcraft and Commander roads.

Staff is proposing the approval of Amendment No. 4 to the CEC base agreement dated January 7, 2013. Amendment No. 4 dictates that CEC will administer the FAA Grant, the Construction Inspection, and the Construction Materials Testing for the Reconstruction of the Airport Entrance Roads (Beechcraft and Commander Roads).

The cost of the amendment is approximately \$52,900, of which approximately \$47,610 will be reimbursed to the City by the FAA grant (90% reimbursement).

Recommendation: Approve Amendment No. 4 to CEC's Owner-Engineer Agreement for approximately \$52,900.

*Motion by Trustee Carpenter, second by Trustee Loggins to approve amendment No. 4 to CEC's Owner-Engineer Agreement. *

Roll call vote:

Ayes:" Loggins, Steelman, Toland, Ross, Sutterfield, Ashanti-Alexander
Carpenter and Pittman
"Nays:" None
"Abstain:" None
Motion carried. 8-0

ITEM 5. Bid Openings and Awards:

ITEM 5a. Consider accepting the lowest BID to reconstruct the airport entrance road subject to the receipt of a federal grant.

City Council approved Staff's request to go out for construction bids to "Reconstruct Airport Entrance Road", Airport Improvement Plan 3-40-0018-014-2016 on July 5, 2016. All submissions for the project were received on August 2, 2016.

The project was bid with a base bid and two alternatives. The purpose of offering two alternatives was because the airport consultants were unsure of the cost of concrete vs. asphalt, and if possible staff preferred that concrete is used in the project for the sides of the road. Alternative No. 1 was concrete road edges and Alternate No. 2 was asphalt road edge.

The low bidder was Altus Sand and Gravel, Inc. and the Airport's engineering consultant recommends the contract be awarded to Altus Sand and Gravel in the amount of \$408,814.00 for the base bid and Alternate No. 1 subject to the receipt of the federal grant.

Recommendation: Staff recommends rewarding the BID to Reconstruct the Airport Entrance road to Altus Sand and Gravel subject to the receipt of the federal grant.

*Motion by Trustee Sutterfield, second by Trustee Steelman to accept the lower BID to reconstruct the airport entrance road subject to the receipt of a federal grant. *

Roll call vote:

Ayes:" Steelman, Toland, Ross, Sutterfield, Ashanti-Alexander Carpenter,
Pittman and Loggins
"Nays:" None
"Abstain:" None
Motion carried. 8-0

Chickasha Municipal Airport Authority Meeting 08-15-2016
TIME 5:59 P.M.

Motion to Adjourn

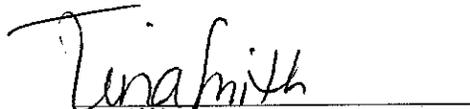
Mayor Ross called for any other business, being none, the meeting was adjourned.

TIME: 6:01 PM



Hank Ross, Mayor

(ATTEST)



Tina Smith, City Clerk



Approved this 6th day of September, 2016.