



August 15, 2016

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 15th day of August 2016 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Ross called the meeting to order at 5:30 p.m.

ITEM 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance

MAYOR AND COUNCIL

PRESENT: Hank Ross, Mayor
John Toland
Howard Carpenter
Jerry Pittman
Ashanti-Alexander
Phylis Steelman
Kimberly Loggins
Mike Sutterfield

STAFF

Alan Guard, City Manager
Tom Frailey Attorney
Margaret Love, Attorney
Lena Smith, Assistant City Manager
Kori Brewer, Police Department
Brian Zalewski, Fire Chief
Susan Jones, Executive Assistant
Gina Snedeker, Finance Director
Tina Smith, City Clerk
Steve Chapman, Park and Recreation Director
Lillie Huckaby, Library Director
Jim McClain, Public Works Director
Kim Kohler, Special Event Manage
Kathleen Easley, Community Development Director

Council Member Ashanti-Alexander gave the invocation and led the pledge of allegiance.

TIME: 5:30

Roll call vote:

“Ayes:” Steelman, Toland, Ross, Sutterfield, Ashanti-Alexander,
Carpenter, Pittman and Loggins

“Nays:” None

“Abstain:” None

Motion carried. 8-0

ITEM 4. Discussion/Approval of Items Removed from Consent Docket:

No action taken on ITEM 4.

ITEM 5. Ordinances and Resolutions:

ITEM 5b. Consider an amendment of the Chickasha Code of Ordinances, Chapter 50, Traffic and Vehicles, Article V, Parking, Standing and Stopping, by adding a new section 50-162, Handicapped Parking Restrictions; providing for severability; and declaring an emergency.

Staff request that the Chickasha Code of Ordinances be amended by revising, Chapter 50, Traffic and Vehicles, Article V, Parking, Standing and Stopping, by adding a new section 50-162, Handicapped Parking Restrictions; providing for severability; and declaring an emergency.

Staff Recommendation: Staff recommends amending the Chickasha Code of Ordinances by revising, Chapter 50, Traffic and Vehicles, Article V, Parking, Standing and Stopping, by adding a new section 50-162, Handicapped Parking Restrictions; providing for severability; and declaring an emergency. According to statute a parking fine may not exceed \$200.00. After receiving input from the Municipal Court Judge, staff recommends a fine of \$150.00 for a violation of this section.

*Motion by Council Member Loggins, second by Council Member Steelman to approve amending the Chickasha Code of Ordinances, Chapter 50, traffic and Vehicles, article V parking, standing and stopping, by adding a new section 50-162, handicapped parking restrictions. *

Roll call vote:

“Ayes:” Toland, Ross, Sutterfield, Ashanti-Alexander, Carpenter, Pittman,
Loggins and Steelman

“Nays:” None

“Abstain:” None

Motion carried. 8-0

ITEM 6. Consideration and Discussion:

ITEM 6a. Consider authorizing staff to enter into a contract with Crafton Tull for design services for replacement of the City Hall Elevator.

Staff is requesting permission to enter into a contract with Crafton Tull for the design services of the City Hall elevator.

The Contractor will provide the design, develop a proposed floor plan and details, structural drawings, mechanical and electrical drawings and specifications as required to obtain bids from qualified contractors.

Our current City Hall elevator is non reliable. It has become non operable numerous times in the last year, the parts are becoming more difficult to locate which causes the City to have to pay a higher price for repairs. The elevator is required for ADA access to the Council Chambers.

The design services with Crafton Tull will be approximately \$15,000.00. As usual we list the contract price as approximate due to the unknown elements of cost driven by the number of trips to obtain design information, printing and other unknown cost. The additional cost will not exceed 15% without asking for additional approval from the City Council.

Staff Recommendation: Approve the contract with Crafton Tull for design/bidding services for the replacement of the City Hall Elevator as recommended in the background information and authorize the Mayor and Staff to execute the appropriate documents.

Council Member Carpenter asked if we should just contact an elevator company instead of a design company. Council Member Toland stated you have to have a design anytime you replace an elevator.

Council Member Pittman asked what we would do when the elevator was under construction. City Manage stated we would find another place for meetings.

*Motion by Council Member Toland, second by Council Member Loggins to authorize staff to enter into a contract with Crafton Tull for design services for replacement of the City Hall elevator. *

Roll call vote:

“Ayes:”	Ross, Sutterfield, Ashanti-Alexander, Carpenter, Pittman, Loggins, Steelman and Toland
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

*Motion by Council Member Sutterfield, second by Council Member Loggins to recess the City Council meeting and enter into the Chickasha Municipal Meeting and the Chickasha Municipal Airport Authority meeting at 5:51 pm. *

TIME: 5:30

Roll call vote:

“Ayes:” Sutterfield, Ashanti-Alexander, Carpenter, Pittman, Loggins, Steelman, Toland and Ross

“Nays:” None

“Abstain:” None

Motion carried. 8-0

**Motion by Council Member Sutterfield, second by Council Member Carpenter to reconvene the City Council meeting at 6:01 pm. **

Roll call vote:

“Ayes:” Toland, Ross, Sutterfield, Ashanti-Alexander, Carpenter, Pittman, Loggins and Steelman

“Nays:” None

“Abstain:” None

Motion carried. 8-0

ITEM 7.

Executive Session:

ITEM 7a.

Discussion, consideration and possible action to enter into an executive session to discuss confidential communications between the City and the City Attorney concerning a pending investigation, claim or action, which the City with the advice of the City Attorney has determined that disclosure will seriously impair the City to process the claim or conduct the pending investigation, litigation or proceeding in the public interest under the provisions of 25 O.S. 307.B(4) (update on the status of inquiry into the classification and approval process of purchase orders and claims lists of the City of Chickasha, Chickasha Industrial Authority, Chickasha Municipal Authority and Chickasha Municipal Airport Authority).

Staff wishes to enter into an Executive Session for the following purposes:

Discussion, consideration and possible action to enter into an executive session to discuss confidential communications between the City and the City Attorney concerning a pending investigation, claim or action, which the City with the advice of the City Attorney has determined that disclosure will seriously impair the City to process the claim or conduct the pending investigation, litigation or proceeding in the public interest under the provisions of 25 O.S. 307.B(4) (update on the status of inquiry into the classification and approval process of purchase orders and claims lists of the City of Chickasha, Chickasha Industrial Authority, Chickasha Municipal Authority and Chickasha Municipal Airport Authority).

Staff Recommendation: Enter into Executive Session.

ITEM 7c.

Discussion, consideration and possible action to enter into an executive session to discuss confidential communications between the City and the City Attorney concerning a pending investigation, claim or action, which the City with the advice of the City Attorney has determined that disclosure will seriously impair the City to process the claim or conduct the pending investigation, litigation or proceeding in the public interest in compliance with its duty of confidentiality under the provisions of 25 O.S. 307.B(4) (discussion and communication with legal counsel regarding pending internal employee complaints regarding an alleged existence of a hostile work environment).

Staff wishes to enter into an Executive Session for the following purposes:

Discussion, consideration and possible action to enter into an executive session to discuss confidential communications between the City and the City Attorney concerning a pending investigation, claim or action, which the City with the advice of the City Attorney has determined that disclosure will seriously impair the City to process the claim or conduct the pending investigation, litigation or proceeding in the public interest in compliance with its duty of confidentiality under the provisions of 25 O.S. 307.B(4) (discussion and communication with legal counsel regarding pending internal employee complaints regarding an alleged existence of a hostile work environment).

Staff Recommendation: Enter into Executive Session.

*Motion by Council Member Carpenter second by Council Member Sutterfield to enter into Executive Session at 6:03 pm for ITEM 7a and ITEM 7c. *

Roll call vote:

“Ayes:”	Ross, Sutterfield, Ashanti-Alexander, Carpenter, Pittman, Loggins, Steelman and Toland
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

Chris Angel, Auditor, City Attorneys Tom Frailey and Margaret Love were asked into Executive Session.

ITEM 7b. Consideration and possible action to reconvene regular City Council Meeting and take any action deemed appropriate on matters discussed in Executive Session.

Staff wishes to reconvene meeting to take action on any matters discussed in Executive Session.

Staff Recommendation: Reconvene meeting to take action on any matters discussed in Executive Session.

ITEM 7d. Consideration and possible action to reconvene regular City Council Meeting and authorize the Mayor to take action as deemed appropriate with consultation with the City Attorney to address the internal employee complaints including authorizing the City Attorney to retain a third-party independent investigator.

Staff wishes to reconvene meeting to take action on any matters discussed in Executive Session.

Staff Recommendation: Reconvene meeting to take action on any matters discussed in Executive Session.

*Motion by Council Member Sutterfield second by Council Member Carpenter to reconvene from Executive Session at 7:31 pm. *

Roll call vote:

“Ayes:” Sutterfield, Ashanti-Alexander, Carpenter, Pittman, Loggins, Steelman, Toland and Ross

“Abstain:” None

Motion carried. 8-0

No action taken on ITEM 7a.

ITEM 7c. authorize the Mayor to take action as deemed appropriate with consultation with the City Attorney to address the internal employee complaints including authorize the City Attorney to retain a third-party independent investigator and report back to the City Council.

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TIME: 5:30

ITEM 7. **Motion to Adjourn.**

No further business Mayor Ross called the meeting adjourned.

TIME: 7:32 P.M

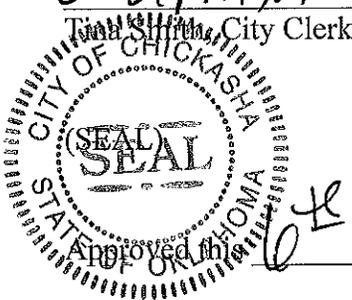
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Hank Ross, Mayor

ATTEST:

Tera Smith

Tera Smith, City Clerk



Approved this _____ day of September, 2016.