



July 18, 2016

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 18th day of July 2016 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Ross called the meeting to order at 5:30 p.m.

ITEM 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance

MAYOR AND COUNCIL

PRESENT: Hank Ross, Mayor
John Toland
Howard Carpenter
Jerry Pittman
Blake Elliott
Ashanti-Alexander
Kimberly Loggins
Mike Sutterfield

STAFF

Alan Guard, City Manager
Tom Frailey Attorney
Stewart Steele, Police Chief
Brian Zalewski, Fire Chief
Susan Jones, Executive Assistant
Gina Snedeker, Finance Director
Tina Smith, City Clerk
Summer Sanders, Recreation Coordinator
Steve Chapman, Park and Recreation Director
Lillie Huckaby, Library Director
Jim McClain, Public Works Director
Kim Kohler, Special Event Manage
Kathleen Easley, Community Development Director

Council Member Ashanti-Alexander gave the invocation and led the pledge of allegiance.

ITEM 2. Visitor Presentation / Citizen and Council Communication.

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

Lacey Graham with the Chickasha Animal Shelter had Sweetie a mixed dog that's ready for adoption and stated there were 35 dogs and 25 cats at the shelter ready for adoption also.

****Citizens Communications****

Nancy Hector stated that Shannon Springs park was be destroyed by the City and not the geese and that were harassing the neighborhood with the air horns, and were running off the ducks along with the geese.

Steve Chapman stated we did use air horns last week but we are down to a third of geese from last week and we have ordered chemicals that make the grass taste bad to use.

Council Member Pittman stated we have to keep using what works.

****Council Communications****

Council Member Sutterfield wants to bring the drainage fee for commercial businesses back to a work session.

Council Member Carpenter talked about the dumping on 17th street and asked if the city has an old sanitation truck to pick up trash, Jim McClain stated no.

And the lights at 4th street & Chrisom and 4th & Kansas are not working correctly.

Council Member Ashanti-Alexander asked about the hanging trees over the streets at 1326 Shepherd and there are many more addresses if it would be the property owners responsibility McClain stated yes.

And that Congo Creek and Henderson that the weeds are grown up.

Council Member Toland asked about Ponderosa and the 48-hour notice give before water is shut off for repair, Jim McClain Public Works Director stated we give the notice and if water does need to be turned off for repairs the work will be stated at midnight.

ITEM 3.

Consent Docket: ITEM 3a through ITEM 3f.

ITEM 3a.

Consider approving the minutes of the July 05, 2016, regular meeting

Approval is requested for the minutes of the July 05, 2016 regular meeting.

Staff Recommendation: Approve minutes, and authorize filing thereof.

ITEM 3b.

Consider approving the Purchase Order List ratifying special utilities payments made on July 14, 2016 in the amount of \$92,359.46; and the Purchase Order list for the last half of July 2016 in the amount of \$820,875.83.

The Purchase Order List ratifying special utility payments made on July 14, 2016 in the amount of \$92,359.46; and the Purchase Order list for the last half of July 2016 in the amount of \$820,875.83 needs approval by Mayor and Council.

Staff Recommendation:

Approve the Purchase Order List ratifying special utility payments made on July 14, 2016 in the amount of \$92,359.46; and the Purchase Order list for the last half of July 2016 in the amount of \$820,875.83.

ITEM 3c. Consider approving a request from the Shepherd Street Christian Church to temporarily block off Shepherd Street from Texas to Oregon on August 13, 2016.

A request has been received from the Shepherd Street Christian Church for permission to temporarily block off Shepherd Street from Texas to Oregon. They wish to have a 'Back to School Celebration' on August 13, 2016, and wish to have the street blocked from 4:00 to 7:00 p.m. as a safety precaution. An Indemnification Agreement has been prepared for parties to sign.

Staff Recommendation: Approve request to block Shepherd Street from Texas to Oregon on August 13, 2016, from 4:00 to 7:00 p.m.

ITEM 3d. Consider approving request from Friends Fur Change to conduct their annual Paws In The Park event on September 24, 2016 at Shannon Springs Park.

A request has been received for permission to conduct the annual Paws In The Park event at Shannon Springs Park by the Friends Fur Change on Saturday, September 24, 2016. They are asking to use the Bathhouse and surrounding area. They will be having an adoption fair, vendors and local radio station present. Friends Fur Change is a 501C3 organization and proceeds are used for spaying, neutering, feeding and vet services of animals to be available for adoption.

If approved, an Indemnification Agreement will be prepared and a Certificate of Liability Insurance with the City of Chickasha as an additional insured will be requested.

Staff Recommendation: Approve request from Friends Fur Change to conduct their annual Paws In The Park event September 24, 2016 at Shannon Springs Park.

ITEM 3e. Consider approving a request from C.J. Brunner to conduct a disc golf tournament on August 6, 2016 in Shannon Springs and utilize the east pavilion, waiving the fees.

A request has been received from C.J. Brunner to conduct a disc golf tournament on August 6, 2016 at Shannon Springs and utilize the east pavilion, waiving the fees.

They wish to utilize this area from 7:00 a.m. until 4:00 p.m. They are anticipating possibly 50 or more participants to come to Chickasha for this event. Mr. Brunner has already supplied a Certificate of Liability Insurance showing the City of Chickasha as an additional insured. An Indemnification Agreement will be prepared for parties to sign.

Staff Recommendation: Approve request to utilize the east pavilion at Shannon Springs for a disc golf tournament on August 6, 2016, from 7:00 a.m. to 4:00 p.m.

ITEM 3f. Consider approving a request from Justin Blaylock to utilize the Chickasha Sports Complex for a back-to-school event as a platform to raise awareness of the nonprofit organizations in the community on August 13, 2016, and waive the fees for the facility.

A request has been received from Justin Blaylock to conduct a back-to-school event at the Chickasha Sports Complex on August 13, 2016 and waive the fees for the facilities. Mr. Blaylock plans on using back-to-school supplies as the entry fee from various nonprofit organizations that will be participating in the event. His plans include to redistribute those school supplies to the community and local surrounding area.

Staff Recommendation: Approve request to utilize the Chickasha Sports Complex for a back-to-school event on August 13, 2016 and waive the fees.

Motion by Council Member Elliott, second by Council Member Sutterfield to approve the Consent Docket: ITEM 3a. through ITEM 3f.

Roll call vote:

“Ayes:”	Loggins, Toland, Ross, Sutterfield, Elliott, Ashanti-Alexander, Carpenter and Pittman
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

ITEM 4. Discussion/Approval of Items Removed from Consent Docket:

No action taken on ITEM 4.

ITEM 5. Ordinances and Resolutions:

ITEM 5a Consider a resolution adopting new development fees.

In order to provide the City of Chickasha with adequate planning, zoning and building services, staff is recommending a fee increase for all fees associated with development. Current and proposed fees are attached.

Staff Recommendation: Approve Resolution # 2016-12R adopting development fees as proposed.

*Motion by Council Member Elliott second by Council Member Loggins approve Resolution 2016-12R. *

Roll call vote:

“Ayes:” Toland, Ross, Sutterfield, Elliott, Ashanti-Alexander, Carpenter, Pittman and Loggins

“Nays:” None

“Abstain:” None

Motion carried. 8-0

ITEM 6. **Consideration and Discussion:**

ITEM 6a. **Consider authorizing the purchase of (1) year maintenance agreement for Body Worn Cameras for the Police Department**

Staff is requesting authorization to purchase a (1) year service agreement for the WatchGuard Vista Body Worn Camera system. Purchase of the Camera systems came with 1 year of no fault warrantee on the products and software. The initial warrantee has expired. Service is available from WatchGuard without an agreement, however the hourly rate is much higher and the time for servicing the cameras is 3-4 weeks. Our initial service agreement guaranteed a 24-hour shipping of new or refurbished cameras when we report a problem to them. WatchGuard is the only authorized servicer of their system and therefore is a sole provider of the service. Cost for a no fault one-year service agreement is \$7250. Line Item# 11-41-6250-004 will be utilized for the expenditure if approved.

Quote for the Body Worn Camera service agreement is attached.

Staff Recommendation: Authorize service agreement with WatchGuard for Body Worn Cameras maintenance.

*Motion by Council Member Carpenter, second by Council Member Loggins to approve the purchase of (1) year maintenance agreement for body worn cameras for the Police Department. *

Roll call vote:

“Ayes:” Ross, Sutterfield, Elliott, Ashanti-Alexander, Carpenter, Pittman, Loggins and Toland

“Nays:” None

“Abstain:” None

Motion carried. 8-0

ITEM 6b. Consider authorizing repairs for the street sweeper as a sole source purchase.

The street sweeper is a high maintenance piece of equipment with parts that wear out on a regular basis. A bearing failure has caused extensive damage to the conveyor assembly and will have to be repaired to put the sweeper back in service.

J & R Equipment is the manufacture’s authorized dealer for the Elgin Street Sweeper in Oklahoma.

Staff Recommendation: Authorize repairs for the street sweeper as a sole source purchase to J & R Equipment in the estimated amount of \$7,783.57

*Motion by Council Member Sutterfield second by Council Member Elliott to authorize repairs for the street sweeper as a sole source purchase. *

Roll call vote:

“Ayes:”	Sutterfield, Elliott Ashanti-Alexander, Carpenter, Pittman, Loggins, Toland and Ross
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

ITEM 6c. Consider approving an emergency purchase for replacement of the Municipal Swimming Pool pump and associated lines, valve and motor.

On Friday evening June 3rd of this year parts of Shannon Springs Park lost power due to a PSO transformer failure. The pool complex was effected by this outage. Power was not restored until Monday June 6th. During this time the pool became septic and we had to drain the water. During this procedure it became apparent that the main pool pump was not working correctly. At best it was moving a tenth of the water that it should be pumping.

Staff began researching the cause of the problem and determined that the pump impeller was damaged or missing. Some of the park employees advised that the impeller was not in good shape when the motor was replaced about three years ago but they were unable to find a replacement so they reinstalled the damaged impeller.

Over the last couple of years, we have fought very hard to keep the chemicals consistent in the pool. The fact that the pump was not turning the water over like it should have been answered our chemical problem.

We contacted a couple of pump companies to see if they could help us but due to the specialized nature of the pool pump we ended up working with Sunbelt Pools to obtain a quote for the necessary repairs on the pool. We are familiar with this company since we purchase of pool chemicals from them. A review of the existing pump, motor and filter system found that we needed to replace the pump, motor, strainer basket, valves and

associated piping to repair the problem and make the pool operation more efficient. The quote for all of the materials and labor necessary to make the repair was \$17,000.00.

The City Manager was contacted and advised the repair would be between \$17,000.00 and \$20,000.00, since we would also need an electrician to assist with the electrical connections for the new pump motor. The City Manager reviewed the proposal and advised to proceed with the emergency repair of the pool.

The repairs were completed during the week of June 27th. The Sunbelt portion of the project came in at the proposed cost of \$17,000.00. This included cleaning up our plumbing to make it more efficient as well as replacing a chemical feed circulation pump and motor. We used Barrington Electric for the electrical connection of the new pump. The cost of this service was \$219.00.

We refilled the pool, cleaned it and turned it over to the YMCA on Thursday June 26th. We have since monitored the pool operation and the water clarity has improved significantly over recent years and the YMCA reports that the chemical mixing has improved as well, allowing us to use less chemicals and labor to maintain the Health Department treatment standards.

Staff Recommendation: Approve the emergency purchase for replacement of the Municipal Swimming Pool pump and associated lines, valve and motor and authorize payment to the vendors who supplied labor and materials for the project.

*Motion by Council Member Elliott second by Council Member Loggins to approving emergency purchase for replacement of the Municipal swimming pool pump and associated lines, value and motor. *

Roll call vote:

“Ayes:” Elliott, Ashanti-Alexander Carpenter, Pittman, Loggins, Toland, Ross and Sutterfield

“Nays:” None

“Abstain:” None

Motion carried. 8-0

ITEM 7.

Bid openings and Awards:

ITEM 7a.

Consider rejecting the bids for the Amphitheater Project and authorize Staff to modify the bid specifications and re-bid the project.

Staff opened the bids for the Amphitheater Project and after evaluating the two bids submitted we have determined that the bids are significantly higher than the engineers estimate for the project.

Staff has consulted with the project engineer and we are requesting that the bids be rejected and that we modify the plans and specifications to enhance our chances to get more competitive bids for construction of this project.

Bid return sheets are on file in the office of the Park Director for anyone interested is reviewing the bids as submitted.

Staff Recommendation: Reject the bids for the Amphitheater Project and authorize Staff to modify the bid specifications and re-bid the project.

*Amended Motion by Council Member Elliott, second by Council Member Loggins to reject the bids for the Amphitheater project and authorize staff to modify the bid specifications and rebid the project. *

Roll call vote:

“Ayes:” Ashanti-Alexander, Carpenter, Pittman, Loggins, Toland, Ross, Sutterfield and Elliott

“Nays:” None

“Abstain:” None

Motion carried. 8-0

ITEM 8.

Executive Session:

ITEM 8a.

Discussion, consideration and possible action to enter into an executive session to discuss confidential communications between the City and the City Attorney concerning a pending investigation, claim or action if the City with the advice of the City Attorney, determines that disclosure will seriously impair the ability of the City to process the claim or conduct the pending investigation, litigation, or proceeding in the public interest under the provisions of 25 O.S. 307B.4 (In the matter of the arbitration between the City of Chickasha, Oklahoma and the Fraternal Order of Police, Lodge #129, Case No. FMCS 161111-50971-6 David M. Harper-Head.)

Staff wishes to enter into an Executive Session for the following purposes:

- (a) Discussion, consideration and possible action to enter into an executive session to discuss confidential communications between the City and the City Attorney concerning a pending investigation, claim or action if the City with the advice of the City Attorney, determines that disclosure will seriously impair the ability of the City to process the claim or conduct the pending investigation, litigation, or proceeding in the public interest under the provisions of 25 O.S. 307B.4 (In the matter of the arbitration between the City of Chickasha, Oklahoma and the Fraternal Order of Police, Lodge #129, Case No. FMCS 161111-50971-6 David M. Harper-Head.)

Staff Recommendation: Enter into Executive Session.

*Motion by Council Member Elliott second by Council Member Loggins to enter into Executive Session at 5:58pm. *

Roll call vote:

“Ayes:” Carpenter, Pittman, Loggins, Toland, Ross, Sutterfield, Elliott and Ashanti-Alexander
“Nays:” None
“Abstain:” None
Motion carried. 8-0

ITEM 8b. Discussion, consideration and possible action to reconvene regular meeting and discussion, consideration and possible action to approve a General Release and Settlement Agreement with David Harper-Head and authorize the Mayor to execute the same.

Staff wishes to reconvene meeting to take action on any matters discussed in Executive Session.

Staff Recommendation: Reconvene meeting to take action on any matters discussed in Executive Session.

*Motion by Council Member Carpenter second by Council Member Elliott to reconvene from Executive Session at 6:23pm to approve the general release and settlement agreement between the City and David Harper-Head and authorize the Mayor to execute the same, subject to approval and execution by David Harper-Head, Christina Harper-Head, Kenneth R. Robinson Jr, and Carla L. Robinson. *

Roll call vote:

“Ayes:” Pittman, Loggins, Toland, Ross, Sutterfield, Elliott, Ashanti-Alexander and Carpenter
“Nays:” None
“Abstain:” None
Motion carried. 8-0

ITEM 9. Motion to Adjourn.

No further business Mayor Ross called the meeting adjourned.

TIME: 6:25 P.M

Chickasha City Council Meeting 07-18-2016
TIME: 5:30

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Hank Ross, Mayor

ATTEST:

Lena Smith

Lena Smith, City Clerk



Approved this 1st day of August, 2016.