



May 16, 2016

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 16th day of May 2016, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Vice-Mayor Toland called the meeting to order at 6:02 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: John Toland, Vice-Mayor
Jerry Pittman
Kimberly Loggins
Phylis Steelman
Mike Sutterfield
Howard Carpenter

STAFF

Lena Smith, Asst. City Manager
Ryan Riddel, Attorney
Steve Chapman, Park and Recreation Director
Tina Smith, City Clerk
Brian Zalewski, Fire Chief
Stewart Steele, Police Chief
Susan Jones, Executive Assistant
Kathleen Easley, Community Development Director
Lillie Huckaby, Library Director

ITEM 2. **Consent Docket: ITEM 2a through ITEM 2b.**

ITEM 2a. **Consider approving the minutes of the May 02, 2016, regular meeting.**

Approval is requested for the minutes of the May 02, 2016 regular meeting.

PULLED

ITEM 5.

Bid Openings and Awards:

ITEM 5a

Consider awarding a janitorial contract to SourceOne Management Services for City Hall, Police, Library, Public Works, Airport and Parks Rental Facilities.

Staff solicited bids for janitorial services to be performed at the City Hall, Police Department, Library, Public Works, Airport and Parks and Recreation rental facilities. In the past we have received very poor cleaning service with Jan-Pro. In the bid we were more specific in the details of duties and added additional facilities that were not in the previous contract.

The following companies submitted proposals:

SourceOne Management Services	TKO Janitorial & Maintenance, LLC
Mercury Mechanical	GT Clean, LLC

After reviewing the proposals, calling references and completing interviews with each company, Staff recommends we award the contract to SourceOne Management Services.

The contract price is as follows:

City Hall:	\$1749.00/mo	\$20,988.00/yr
Police:	\$1049.00/mo	\$12,588.00/yr
Library:	\$1995.00/mo	\$23,940.00/yr
Public Works:	\$495.00/mo	\$5,940.00/yr
Airport:	\$235.00/mo	\$2,820.00/yr
(3) Park Facilities:	\$379.00/mo	\$4,548.00/yr

The price submitted by SourceOne is not the lowest or highest but after checking references and visiting the companies it was determined that SourceOne has the experience and qualifications to do the work as required.

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TIME 6:02 P.M.

The cost for service under this contract is higher than what we paid Jan-Pro but we added City facilities and more detailed duties. We believe the cost will be more than justified in the service that we will receive.

Staff Recommendation: Award a janitorial contract to SourceOne Management Services for City Hall, Police Department, Library, Public Works, Airport and (3) Park Facilities at the cost indicated in the background information.

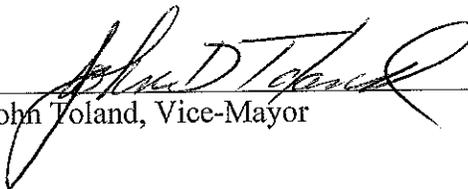
*Motion by Trustee Sutterfield, second by Trustee Loggins to award janitorial contract to SourceOne Management Services. *

Roll call vote:

Ayes:"	Carpenter, Pittman, Loggins, Steelman, Toland and Sutterfield
"Nays:"	None
"Abstain:"	None
Motion carried.	6-0

Vice-Mayor Toland called for any other business, being none, the meeting was adjourned.

TIME: 6:03 PM


John Toland, Vice-Mayor

(ATTEST)



Approved this 6th day of May, 2016.