



April 04, 2016

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 4th day of April 2016, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Ross called the meeting to order at 6:07 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: Hank Ross, Mayor
 Jerry Pittman
 Kimberly Loggins
 Phylis Steelman
 Mike Sutterfield
 Blake Elliott
 Howard Carpenter

STAFF

Alan Guard, Manager
Lena Smith, Asst. City Manager
Tom Frailey, Attorney
Steve Chapman, Park and Recreation Director
Gina Snedeker, Finance Director
Tina Smith, City Clerk
Brian Zalewski, Fire Chief
Stewart Steele, Police Chief
Susan Jones, Executive Assistant
Kathleen Easley, Community Development Director
Jim McClain, Public Works Director
Lillie Huckaby, Library Director

ITEM 2. **Consent Docket: ITEM 2a through ITEM 2c.**

ITEM 2a. Consider approving the minutes of the March 7, 2016, regular meeting.

Approval is requested for the minutes of the March 7, 2016 regular meeting.

ITEM 2b. Consider approving the Purchase Order list ratifying special utility payments made on March 17, 2016 in the amount of \$6.00; the Purchase Order list for the last half of March 2016 in the amount of \$1,155.42; and the Purchase Order list for the first half April 2016 in the amount of \$21,453.87.

Approve the Purchase Order list ratifying special utility payments made on March 17, 2016 in the amount of \$6.00; Purchase Order list for the last half of March 2016 in the amount of \$1,155.42; and the Purchase Order list for the first half April 2016 in the amount of \$21,453.87.

Staff Recommendation: Authorize staff to make payment of normal monthly invoices received in for the last half of March 2016 utilities, and the first half of April 2016.

ITEM 2c. Consider authorizing Staff to solicit bids for Janitorial Services for the City's facilities.

Staff has utilized Jan Pro for our janitorial services for City Hall, Library, Police Department and the Public Works office since 2013. Staff has suggested several changes for this service including adding some other facilities. We have also had some interest from several companies that wish to submit proposals on this service.

Specifications are available in the office of the Parks and Recreation Director for your r

Staff Recommendation: Authorize Staff to solicit bids for Janitorial Services for the City's facilities.

*Motion by Trustee Elliott, second by Trustee Carpenter to approve the Consent Docket: ITEM 2a through ITEM 2c.

Roll call vote:

Ayes:” Sutterfield, Elliott, Carpenter, Pittman, Loggins, Steelman, Toland
and Ross
“Nays:” None
“Abstain:” None
Motion carried. 8-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No action taken on ITEM 3.

ITEM 4. Motion to Adjourn

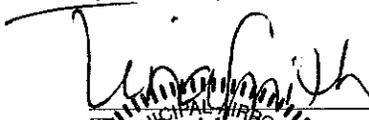
Mayor Ross called for any other business, being none, the meeting was adjourned.

TIME: 6:08 PM

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Hank Ross, Mayor

(ATTEST)



Lisa Smith, Secretary
CHICKASHA MUNICIPAL AIRPORT AUTHORITY
OFFICIAL SEAL
CHICKASHA OKLA.
(SEAL)

Approved this 18th day of April, 2016.