



February 01, 2016

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 1st day of February 2016 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Ross called the meeting to order at 6:09 p.m.

ITEM 1. **Call to Order / Roll Call**

CHAIRMAN AND TRUSTEES

PRESENT: Hank Ross, Mayor
 John Toland
 Kimberly Loggins
 Phylis Steelman
 Mike Sutterfield
 R.P. Ashanti-Alexander
 Howard Carpenter
 Christopher Ferguson
 Blake Elliott

STAFF

Alan Guard, Manager
Tom Frailey, Attorney
Lena Smith, Asst. City Manager/ HR Director
Gina Snedeker, Finance Director
Tina Smith, City Clerk
Brian Zalewski, Fire Chief
Stewart Steele, Police Chief
Steve Chapman, Park and Recreation Director
Susan Jones, Executive Assistant
Jim McClain, Public Works Director
Kathleen Easley, Community Development Director
Lillie Huckaby, Library Director

ITEM 2. **Consent Docket: ITEM 2a through ITEM 2c.**

ITEM 2a. Consider approving the minutes of the January 19, 2016 regular meeting.

Staff Recommendation: Approve minutes, and authorize filing thereof.

ITEM 2b. Consider approving the Purchase Order list ratifying special utility payments made on January 19, 2016 in the amount of \$21,224.65; and the Purchase Order list for the first half of February 2016 in the amount of \$129,435.71.

Staff Recommendation: Approve the Purchase Order list ratifying special utility payments made on January 19, 2016 in the amount of \$21,224.65; and the Purchase Order list for the first half of February 2016 in the amount of \$129,435.71.

Motion by Trustee Elliott, second by Trustee Sutterfield to approve Consent Docket: ITEM 2a through ITEM 2b.

Roll call vote:

“Ayes:”	Elliott, Ashanti-Alexander, Carpenter, Ferguson, Loggins, Steelman, Toland, Ross and Sutterfield
“Nays:”	None
“Abstain:”	None
Motion carried.	9-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No action taken on ITEM 3

ITEM 4. Consideration and Discussion:

ITEM 4a. Consider declaring an emergency, and authorized staff to purchase two 16” butterfly valves and 1 16” Dual Chamber pump Control Valve, and installation for the Water Plant from Edwards Equipment Co. Okla. City.

Two 16” Butterfly Valves and 1 16” Chamber pump Control Valve at the Water Plant. They have failed and have to be replaced. We have been quoted a price from Edwards Equipment in the amount of \$36,352.38. This price includes: Installation. The next quote was from Control Specialist Services in Decatur, Texas with a 12 to 16 week turnaround

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in the amount of \$70,000 plus expenses. Edwards Equipment Co. of Oklahoma City has a 2-week turnaround time.

1 - 16" Model S106-BPC dual chamber pump control valve globe body

2 - 2016/1D24A - 16" butterfly valves with hand wheel

Labor to remove old valves and install the new ones

Funding for this will be taken out of Revenue Bonds

Staff Recommendation: Authorize staff to purchase and have installed two 16" butterfly and Chamber Control pump valves from Edwards Equipment in the amount of \$36,352.38 coming out of Revenue Bond Fund.

*Motion by Trustee Carpenter, second by Trustee Loggins to approve staff to purchase two 16" butterfly Values and 1 16" Dual Chamber Pump Control Value. *

Roll call vote:

"Ayes:"	Ashanti-Alexander, Carpenter, Ferguson, Loggins, Steelman, Toland, Ross, Sutterfield and Elliott
"Nays:"	None
"Abstain:"	None
Motion carried.	9-0

ITEM 4b. Consider awarding the State Contract for one Water Maintenance Vehicle (Meter Reading).

Staff is request authorization to purchase one Chevrolet C1500 Double Cab (Extended) ½ Ton Pick-Up – State Contract #CC15753 – from Hudiburg Chevrolet in the amount of \$23,043.

This will replace one of the meter reader's vehicle that has been declared too expensive to repair.

Staff Recommendation: Award State Contract #CC15753 – for one Chevrolet C1500 Double Cab (Extended) ½ Ton Pick-Up from Hudiburg Chevrolet in the amount of \$23,043.

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*Motion by Trustee Elliott, second by Trustee Sutterfield to approve staff to purchase Water Maintenance Vehicle. *

Roll call vote:

“Ayes:” Carpenter, Ferguson, Loggins, Steelman, Toland, Ross, Sutterfield, Elliott and Ashanti-Alexander,
“Nays:” None
“Abstain:” None
Motion carried. 9-0

ITEM 5c. Consider awarding the State Contract to Bob Hurley Ford LLC. for two Line Maintenance Vehicles

Staff is requesting authorization to purchase two new vehicles. One is a Ford F250, ¾ ton, 4-Wheel Drive Pickup. The other is a Ford 1 ½ Ton 4-Wheel Drive Cab Chassis.

Both trucks are on State Contract SW035

These trucks will replace Line Maintenance vehicles that were surplus on the Purple Wave Auction last year. Line Maintenance has been operating without these vehicles, but with a full crew we are in need of these trucks.

Staff Recommendation: Award contract SW035 to Bob Hurley Ford LLC. for two vehicles in Line Maintenance for the combined amount of \$67, 447.80.

*Motion by Trustee Sutterfield, second by Trustee Elliott to approve staff to purchase Line Maintenance Vehicles. *

Roll call vote:

“Ayes:” Ferguson, Loggins, Steelman, Toland, Ross, Sutterfield, Elliott, Ashanti-Alexander and Carpenter
“Nays:” None
“Abstain:” None
Motion carried. 9-0

ITEM 4d. Consider awarding the State Contract SW106 to Perfection Truck Parts and Equipment for a Knapheide Service Body

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Staff is requesting to purchase a 9Ft. Knapheide Service Body to put on a Ford F450. This body will make the Ford F450 a Utility Truck for Line Maintenance.

The amount of the body is \$7,130.00 which includes installation

Staff Recommendation: Award State Contract SW106 to Perfection Truck Parts and Equipment in the amount of \$7,130.00

*Motion by Trustee Elliott, second by Trustee Sutterfield to approve staff to purchase Truck parts and Equipment for a Knapheide service body. *

Roll call vote:

“Ayes:”	Loggins, Steelman, Toland, Ross, Sutterfield, Elliott, Ashanti-Alexander, Carpenter and Ferguson
“Nays:”	None
“Abstain:”	None
Motion carried.	9-0

ITEM 4e. Consider authorizing Staff to purchase zero turn riding mowers from State Contract SW190 for the Parks Maintenance and Sports Complex Divisions.

Staff has finished evaluating our current mowers conditions after this past mowing season and we are asking to purchase some replacement as well as additional mowers to add to our inventory.

Current Inventory:

Park Maintenance: 5-zero turn mowers

Sports Complex: 3-zero turn mowers

At least two of these mowers will not make another complete mowing season.

Staff is asking to purchase 4-new John Deere mowers. We will replace the mowers that are worn out to the point that they are becoming maintenance problems and keep the old mowers that are still capable of being used safely. We hope to utilize a couple of extra mowers with either part-time employees, Inmate labor or volunteers this coming mowing season to help us stay caught up.

Staff Recommendation: Authorize Staff to purchase zero turn riding mowers from State Contract SW190 for the Parks Maintenance and Sports Complex Divisions for a total of four mowers at a purchase amount of \$32,172.00 and authorize the Mayor and Staff to execute the agreements.

**Motion by Trustee Elliott, second by Trustee Ferguson to table and move to a work session on the purchase of Zero turn riding mower from state contract. **

Roll call vote:

“Ayes:” Steelman, Toland, Ross, Sutterfield, Elliott, Ashanti-Alexander,
Carpenter Ferguson and Loggins
“Nays:” None
“Abstain:” None
Motion carried. 9-0

ITEM 4f. Consider authorizing Staff to purchase a skid-steer loader and attachments from State Contract SW192 for the Lake Maintenance Division.

When I assumed leadership of the Parks and Recreation Department last Spring I started a review of the equipment assigned to the various divisions of the department. When I reviewed the Lake equipment I found all of the maintenance equipment to be on the verge of needing to be deadlined. We are currently disposing of the backhoe and old mowing tractor. The loss of the backhoe left us dependent on Public Works or contractors to do our day today maintenance of park.

Upon review of the needs for equipment we determined that the best and most cost effective option for us was the purchase of a skid-steer loader with multiple attachments so we could tackle all of the jobs that are required in our operation. The flexibility of this item and the fact that the Street Department has attachments like a stump grinder that we could borrow lead us to request this purchase.

With the many options and configuration available for this machine, I consulted with Jim McClain to make sure I was purchasing what I needed and to get his recommendation. Staff is proposing the following purchase:

John Deere 333E Skid-steer Loader:	\$65,200.00
John Deere Backhoe BH8 attachment:	\$9,114.80
John Deere GT80 Brush-Tined Grapppler:	\$3,938.40
Erskine 3S Tree Spade:	<u>\$9,596.00</u>
TOTAL:	\$87,849.20

We propose to purchase this item under a lease purchase agreement for 48 months. We will put a down payment on the purchase of \$18,000.00 and solicit financing on the balance.

Staff Recommendation: Authorize Staff to purchase a skid-steer loader and attachments from State Contract SW192 for the Lake Maintenance Division for a purchase amount of \$87,849.20 and authorize the Mayor and Staff to execute the agreements.

*Motion by Trustee Sutterfield, second by Trustee Loggins to approve staff to purchase skid-steer loader and attachments. *

Roll call vote:

“Ayes:”	Toland, Ross, Sutterfield, Elliott, Ashanti-Alexander, Carpenter, Ferguson, Loggins and Steelman
“Nays:”	None
“Abstain:”	None
Motion carried.	9-0

ITEM 5 **Bid Openings and Awards Items**

ITEM 5a **Consider awarding a bid to Bordwine Development for Chickasha Lake Shop Building Garage Door Replacement.**

Staff solicited bids for the replacement of the three garage doors on the shop building at Chickasha Lake. The existing doors are extremely hard to open and are worn out.

Four bids were received for this project. The low bid is from Bordwine Development. Their bid is for \$2,870.00. This includes new doors, tracks, hardware and door trim.

The complete bid tabulation sheet is available in the Park Director’s Office.

Staff Recommendation: Award the bid to Bordwine Development for Chickasha Lake Shop Building Garage Door Replacement and authorize the Chairman and Staff to execute the agreements.

Council Member Ashanti-Alexander asked how many contracts the City of Chickasha has with Bordwine Development, City Manage Guard stated that Bordwine has most of the smaller projects, they have the lower bid.

Ashanti-Alexander asked if they are being completed well, Alan, yes.

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Council Member Loggins asked about the quality, Guard stated its very good and always fix any problems with no cost to the City.

*Motion by Trustee Elliott, second by Trustee Carpenter to award the bid to Bordwine Development for Chickasha Lake Shop and garage door replacement. *

Roll call vote:

“Ayes:”	Ross, Sutterfield, Elliott, Ashanti-Alexander, Carpenter, Loggins, Steelman and Toland
“Nays:”	Ferguson
“Abstain:”	None
Motion carried.	8-1

ITEM 5b. Consider awarding a bid to First Construction Corp for Chickasha Lake Shop Building Roof Repair.

Staff solicited bids for the repair of the Lake Chickasha Shop Building Roof. The existing leaks due to many years of high wind that has loosened the roof panels on the building. The project as bid will remove the vents and skylights from the roof and replace all of the roof panel screws with oversized screws and washers to tighten up the building and stop the leaks.

Four bids were received for this project. The low bid is from First Construction Corp. Their bid is for \$3,300.00.

The complete bid tabulation sheet is available in the Park Director’s Office.

Staff Recommendation: Award the bid to First Construction Corp for Chickasha Lake Shop Building Roof Repair and authorize the Chairman and Staff to execute the agreements.

*Motion by Trustee Sutterfield, second by Trustee Carpenter to award the bid to First Construction Corp for Chickasha Lake shop building roof repair. *

Roll call vote:

“Ayes:”	Sutterfield, Elliott, Ashanti-Alexander, Carpenter, Ferguson, Loggins, Steelman, Toland and Ross
“Nays:”	None
“Abstain:”	None
Motion carried.	9-0

ITEM 5c. Consider awarding a bid to Bordwine Development for General Trenching and Boring Services.

Staff solicited bids for General Trenching and Boring Services. Only one bid was received.

This bid is for an as needed contract to provide trenching and boring services as needed for projects such as electrical installation for lighting in the parks. This would be for larger projects where City crews would not have the time to pull off of their normal duty to complete the work. Smaller projects would be completed with our own crews.

The bid received is from Bordwine Development as follows:

Item #1 Open and close utility trench: 6" wide 24 to 30 inches deep	\$3.75/ft
Item #2 Open and close utility trench: 6" wide 31 to 36 inches deep	\$4.75/ft
Item #3 Open and close utility trench: 8" wide 24 to 30 inches deep	\$5.75/ft
Item #4 Open and close utility trench: 8" wide 31 to 36 inches deep	\$6.75/ft
Item #5 Open and close utility trench: 10" wide 24 to 30 inches deep	\$7.75/ft
Item #6 Open and close utility trench: 10" wide 31 to 36 inches deep	\$8.75/ft
Item #7 Boring – 2 to 3 inch diameter	\$25.00/ft
Item #8 Boring – 4 to 5 inch diameter	\$45.00/ft
Item #9 Boring – 6 inch diameter	\$65.00/ft

This includes opening and closing the ditch as well as dressing the area for mowing.

Staff Recommendation: Award the bid for General Trenching and Boring Services to Bordwine Development.

*Motion by Trustee Ferguson, second by Trustee Elliott to award the bid to Bordwine Development for general trenching and boring services. *

Roll call vote:

“Ayes:” Elliott, Ashanti-Alexander, Carpenter, Loggins, Steelman, Toland and Ross
“Nays:” Ferguson and Sutterfield
“Abstain:” None
Motion carried. 7-2

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Motion to Adjourn

Mayor Ross reported no further business and that the meeting was adjourned.

TIME: 6:21 P.M.

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Hank Ross, Mayor

ATTEST:

Tina Smith

Tina Smith, Secretary



Approved this 15th day of February, 2015.