



JANUARY 19, 2016

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 19th day of January 2016 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Vice Mayor Toland called the meeting to order at 5:30 p.m.

ITEM 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance

MAYOR AND COUNCIL

PRESENT: John Toland, Vice Mayor
 Kimberly Loggins
 Phylis Steelman
 Mike Sutterfield
 R.P. Ashanti-Alexander
 Howard Carpenter
 Christopher Ferguson
 Blake Elliott

STAFF

Alan Guard, City Manager
Tom Fraily, Attorney
Lena Smith, Asst. City Manager/HR Director
Gina Snedeker, Finance Director
Stewart Steele, Police Chief
Brian Zalewski, Fire Chief
Steve Chapman, Park and Recreation Director
Susan Jones, Executive Assistant
Jim McClain, Public Work Director
Kathleen Easley, Community Development Director
Lillie Huckaby, Library Director

Council Member Sutterfield gave the invocation and led the pledge of allegiance.

ITEM 2. Visitor Presentation / Citizen and Council Communication.

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

Chickasha City Council Meeting 01-19-2016
5:30 p.m.

David Harper-Head stated we need new signs and sidewalks in his neighborhood, 1621 Park Ave. And Bill Wallace School.

Tom Rose has concerns about the wellness center; \$92,000 proposal was voted down 6-7 weeks ago but know there's a consideration on 6a to accept a proposal from Embodiment Fitness to provide Wellness Program.

Council Communication:

Council Member Ashanti-Alexander traffic at Chickasha Middle School and 9th and Florida between 2:30 – 3:30 he observed people running stop signs.

Council Member Carpenter has notice at the Chickasha High School bound on 17th Missouri running stop signs.

Carpenter asked about the patch truck, City Manager Guard and Public Work Director Jim McClain stated training was just completed.

Charles Mike Peek Promoted to Captain and was pinned by his spouse.

Cade Brown Promoted to Driver.

ITEM 3.

Consent Docket: ITEM 3a through ITEM 3e.

ITEM 3a.

Consider approving the minutes of the January 04, 2016, regular meeting

Approval is requested for the minutes of the January 04,2016 regular meeting.

Staff Recommendation: Approve minutes, and authorize filing thereof.

ITEM 3b.

Consider approving the Purchase Order list ratifying special checks made on January 11, 2016 in the amount of \$129,364.48; and the Purchase Order list for the last half of January 2016 in the amount of \$1,367,463.75.

Approve the Purchase Order list ratifying special checks made on January 11, 2016 in the amount of \$129,364.488; and the Purchase Order list for the last half of January 2016 in the amount of \$1,367,463.75.

Staff Recommendation: Approve Purchase Order, and approve payments

ITEM 3c. Consider renewing contracts for Uniforms, Mats, etc. rental.

The City rents floor mats, dust mops, wet mops, shop towels, fender covers, room deodorizers, hand soap and uniforms on a bid basis for various departments.

Unifirst has notified us they wish to renew bid 2013-067 for the fourth year.

This is a one-year contract with three one-year possible extensions.

Staff Recommendation: Renew the contract with Unifirst for 2016.

ITEM 3d. Consider approving request for the waiver of fees for Bible Baptist Church to utilize the Shannon Springs Amphitheater, Bathhouse and the east pavilion area for a Community function to be held Sunday, June 5, 2016.

Staff has received a request from Bible Baptist Church to waive fees associated with utilizing the Shannon Springs Amphitheater, east pavilion area and Bathhouse for a Community function to be held on Sunday, June 5, 2016. They are needing the park from 3:00 p.m. to 8:00 p.m. allowing time for set-up and tearing-down.

The Bible Baptist Church is sponsoring the Community function which will include inflatables, carnival games, food and soft drinks. Everyone from the Chickasha area community is invited.

An Indemnification Agreement will be in place prior to the function's date. A Certificate of Liability Insurance is attached and current.

Staff Recommendation: Approve the request from Bible Baptist Church for waiver of fees associated with utilizing the Shannon Springs Amphitheater, Bathhouse and east pavilion area for a Community function to be held on Sunday, June 5, 2016 subject to providing a signed Indemnification Agreement.

ITEM 3e. Consider approving request for the waiver of fees for Relay for Life to utilize the Shannon Springs Amphitheater, Bathhouse and the rest of the park for a "Party In The Park" to be held Saturday, May 14, 2016.

Staff has received a request from Relay for Life to waive fees associated with utilizing the Shannon Springs Amphitheater, Bathhouse and entire park for a "Party In The Park"

5:30 p.m.

to be held on Saturday, May 14, 2016. They are planning activities during the entire day.

An Indemnification Agreement and a Certificate of Liability Insurance will be in place prior to the function's date.

Staff Recommendation: Approve the request from Relay For Life for waiver of fees associated with utilizing the Shannon Springs Amphitheater, Bathhouse and rest of the park area for a "Party In The Park" to be held on Saturday, May 14, 2016 subject to providing a signed Indemnification Agreement and Certificate of Liability Insurance.

Motion by Council Member Sutterfield, second by Council Member Carpenter to approve the Consent Docket: ITEM 3a through ITEM 3e.

Roll call vote:

"Ayes:"	Loggins, Steelman, Toland, Sutterfield, Elliott, Ashanti-Alexander, Carpenter and Ferguson
"Nays:"	None
"Abstain:"	None
Motion carried.	8-0

ITEM 4. Discussion/Approval of Items Removed from Consent Docket:

No action taken on ITEM 4.

ITEM 5. Ordinances and Resolutions:

ITEM 5a. Consider approving Ordinance No. 2016-01 AMENDING SECTION 6 OF ORDINANCE 2010-19 BY ELIMINATING THE TERMINATION DATE OF JUNE 30, 2016 OF THE CURRENT SEVEN-THIRTY SECONDS OF ONE PERCENT (7/32%) EXCISE TAX SO THAT SAID EXCISE TAX SHALL CONTINUE TO BE LEVIED FROM JULY 1, 2016 WITH NO STATED TERMINATION DATE, SAID EXCISE TAX TO BE LEVIED UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TAXABLE UNDER THE OKLAHOMA SALES TAX CODE; AMENDING SECTION 7 OF ORDINANCE 2010-19 BY PROVIDING THAT THE PROCEEDS OF SAID EXCISE TAX COLLECTED FROM AND AFTER JULY 1, 2016 SHALL BE USED FOR THE SUPPORT OF THE FUNCTIONS OF MUNICIPAL

GOVERNMENT; PROVIDING FOR THE ADMINISTRATION AND COLLECTION OF TAX; REQUIRING THE FILING OF RETURNS; PROVIDING FOR INTEREST AND PENALTIES FOR FAILURE TO PAY TAX WHEN DUE; PROVIDING FOR TAXPAYERS TO KEEP RECORDS; REQUIRING VENDORS TO COLLECT TAX FROM PURCHASERS AT TIME OF SALE; ESTABLISHING LIENS; AUTHORIZING THE CITY COUNCIL TO MAKE ADMINISTRATIVE AND TECHNICAL CHANGES AND ADDITIONS, EXCEPT TAX RATE; MAKING THE TAX CUMULATIVE; PROVIDING SEVERABILITY OF PROVISIONS; REQUIRING APPROVAL OF THE ORDINANCE BY THE MAJORITY OF REGISTERED VOTERS VOTING AT AN ELECTION HELD FOR SUCH PURPOSE AS PROVIDED BY LAW; AND ESTABLISHING AN EFFECTIVE DATE.

The Ordinance extends the 7/32 of one-percent excise tax from July 1, 2016 with no termination date and the funds generated will be used to for the support of the function of municipal government.

Staff Recommendation: Approve Ordinance #2016-1 extending the 7/32 of one percent.

Attorney Tom Frailey responded and explained the election dates.

Council Member Carpenter asked the Extension dates.

*Motion by Council Member Ferguson, second by Council Member Loggins to approve Ordinance No. 2016-01. *

Roll call vote:

“Ayes:”	Steelman, Toland, Sutterfield, Elliott Ashanti-Alexander, Carpenter, Ferguson, and Loggins
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

ITEM 5b.

Consider approving Resolution No. 2016-01R calling for a SPECIAL ELECTION TO BE HELD ON THE 5th DAY OF APRIL, 2016, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF CHICKASHA, THE FOLLOWING QUESTION: SHALL ORDINANCE NO. 2016-_____ OF THE CITY OF CHICKASHA, OKLAHOMA, AMENDING SECTION 6 OF ORDINANCE 2010-19 BY ELIMINATING THE TERMINATION DATE OF JUNE 30, 2016 OF THE CURRENT SEVEN-THIRTY SECONDS OF ONE PERCENT (7/32%) EXCISE TAX SO THAT SAID EXCISE TAX SHALL CONTINUE TO BE LEVIED FROM JULY 1, 2016 WITH NO STATED TERMINATION DATE, SAID EXCISE TAX TO BE LEVIED UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TAXABLE UNDER THE OKLAHOMA SALES TAX CODE; AMENDING SECTION 7 OF ORDINANCE 2010-19 BY PROVIDING THAT THE PROCEEDS OF SAID EXCISE TAX COLLECTED FROM AND AFTER JULY 1, 2016 SHALL BE USED FOR THE SUPPORT OF THE FUNCTIONS OF MUNICIPAL GOVERNMENT; PROVIDING FOR THE ADMINISTRATION AND COLLECTION OF TAX; REQUIRING THE FILING OF RETURNS; PROVIDING FOR INTEREST AND PENALTIES FOR FAILURE TO PAY TAX WHEN DUE; PROVIDING FOR TAXPAYERS TO KEEP RECORDS; REQUIRING VENDORS TO COLLECT TAX FROM PURCHASERS AT TIME OF SALE; ESTABLISHING LIENS; AUTHORIZING THE CITY COUNCIL TO MAKE ADMINISTRATIVE AND TECHNICAL CHANGES AND ADDITIONS, EXCEPT TAX RATE; MAKING THE TAX CUMULATIVE; PROVIDING SEVERABILITY OF PROVISIONS; REQUIRING APPROVAL OF THE ORDINANCE BY THE MAJORITY OF REGISTERED VOTERS VOTING AT AN ELECTION HELD FOR SUCH PURPOSE AS PROVIDED BY LAW; AND ESTABLISHING AN EFFECTIVE DATE BE APPROVED?

5:30 p.m.

The resolution calls for the election on the current seven-thirty seconds of one percent (7/32%) excise tax so that said excise tax shall continue to be levied from July 1, 2016 with no stated termination date.

Staff Recommendation: Approve Resolution # _____ calling for the election on the current seven-thirty seconds of one percent (7/32%) excise tax so that said excise tax shall continue to be levied from July 1, 2016 with no stated termination date.

*Motion by Council Member Ferguson, second by Council Member Loggins to approve Resolution No. 2016-01R. *

Roll call vote:

“Ayes:”	Steelman, Toland, Sutterfield, Elliott Ashanti-Alexander, Carpenter, Ferguson, and Loggins
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

ITEM 5c.

Consider approving an Election Proclamation authorizing the calling of a special election on April 5, 2016 FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF CHICKASHA, THE FOLLOWING PROPOSITION: SHALL ORDINANCE NO. 2016- OF THE CITY OF CHICKASHA, OKLAHOMA, AMENDING SECTION 6 OF ORDINANCE 2010-19 BY ELIMINATING THE TERMINATION DATE OF JUNE 30, 2016 OF THE CURRENT SEVEN-THIRTY SECONDS OF ONE PERCENT (7/32%) EXCISE TAX SO THAT SAID EXCISE TAX SHALL CONTINUE TO BE LEVIED FROM JULY 1, 2016 WITH NO STATED TERMINATION DATE, SAID EXCISE TAX TO BE LEVIED UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL SALES TAXABLE UNDER THE OKLAHOMA SALES TAX CODE; AMENDING SECTION 7 OF ORDINANCE 2010-19 BY PROVIDING THAT THE PROCEEDS OF SAID EXCISE TAX COLLECTED FROM AND AFTER JULY 1, 2016 SHALL BE USED FOR THE SUPPORT OF THE FUNCTIONS OF MUNICIPAL GOVERNMENT; PROVIDING FOR THE ADMINISTRATION AND COLLECTION OF TAX; REQUIRING THE FILING OF RETURNS; PROVIDING FOR INTEREST AND PENALTIES FOR FAILURE TO PAY TAX WHEN DUE;

PROVIDING FOR TAXPAYERS TO KEEP RECORDS; REQUIRING VENDORS TO COLLECT TAX FROM PURCHASERS AT TIME OF SALE; ESTABLISHING LIENS; AUTHORIZING THE CITY COUNCIL TO MAKE ADMINISTRATIVE AND TECHNICAL CHANGES AND ADDITIONS, EXCEPT TAX RATE; MAKING THE TAX CUMULATIVE; PROVIDING SEVERABILITY OF PROVISIONS; REQUIRING APPROVAL OF THE ORDINANCE BY THE MAJORITY OF REGISTERED VOTERS VOTING AT AN ELECTION HELD FOR SUCH PURPOSE AS PROVIDED BY LAW; AND ESTABLISHING AN EFFECTIVE DATE BE APPROVED?

This Proclamation identified the language of the ballot to be used for the extension of the excise tax.

Staff Recommendation: Approve the Election Proclamation authorizing the calling of a special election on April 5, 2016, to submit to the voters a proposition to extend the 7/32% excise tax.

Motion by Council Member Ferguson, second by Council Member Loggins to approve Proclamation.

Roll call vote:

“Ayes:”	Toland, Sutterfield, Elliott, Ashanti-Alexander, Carpenter, Ferguson, Loggins and Steelman
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

ITEM 5d.

Consider approving Ordinance No. 2016-02 AMENDING SECTION 7-7-3 OF ORDINANCE 97-17 TO INCREASE THE HOTEL TAX RATE FROM FIVE PERCENT (5%) TO EIGHT PERCENT (8%) BEGINNING JULY 1, 2016, IN ADDITION TO ALL OTHER EXCISE TAXES LEVIED AND ASSESSED UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL RENT FOR EVERY OCCUPANCY OF A ROOM OR ROOMS IN A HOTEL IN THIS CITY; PROVIDING THAT ALL OTHER PROVISIONS OF ORDINANCE 97-17 SHALL REMAIN IN FULL FORCE AND EFFECT; REQUIRING APPROVAL OF THIS ORDINANCE BY A MAJORITY OF REGISTERED

VOTERS VOTING AT AN ELECTION HELD FOR SUCH PURPOSE AS PROVIDED BY LAW; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

The Ordinance increases the hotel tax from 5% to 8% beginning July 1, 2016.

Staff Recommendation: Approve Ordinance increasing the hotel tax from 5% to 8% beginning July 1, 2016.

Second issue for the election on the Hotel/Motel Tax changes from 5% to 8% effective July 1, 2016.

Alan Guard stated that 8% is the normal for a city our size.

The City will communicate to our Hotel owners and residents.

*Motion by Council Member Ferguson, second by Council Member Loggins to approve Ordinance No. 2016-02. *

Roll call vote:

“Ayes:”	Elliott, Ashanti-Alexander, Carpenter, Ferguson, Loggins, Steelman, Toland and Sutterfield
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

ITEM 5e.

Consider approving Resolution No. 2016-02R calling for the SPECIAL ELECTION TO BE HELD ON THE 5th DAY OF APRIL, 2016, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF CHICKASHA, THE FOLLOWING QUESTION: SHALL ORDINANCE NO. 2016-02R OF THE CITY OF CHICKASHA, OKLAHOMA, AMENDING SECTION 7-7-3 OF ORDINANCE 97-17 TO INCREASE THE HOTEL TAX RATE FROM FIVE PERCENT (5%) TO EIGHT PERCENT (8%) BEGINNING JULY 1, 2016, IN ADDITION TO ALL OTHER EXCISE TAXES LEVIED AND ASSESSED UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL RENT FOR EVERY OCCUPANCY OF A ROOM OR ROOMS IN A HOTEL IN THIS CITY; PROVIDING THAT ALL OTHER PROVISIONS OF ORDINANCE 97-17 SHALL REMAIN IN FULL FORCE AND EFFECT; REQUIRING APPROVAL OF THIS ORDINANCE BY A MAJORITY OF REGISTERED

VOTERS VOTING AT AN ELECTION HELD FOR SUCH PURPOSE AS PROVIDED BY LAW; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE BE APPROVED?

This resolution calls for the election on the increase of the hotel tax rate from five percent (5%) to eight percent (8%) beginning July 1, 2016.

Staff Recommendation: Approve Resolution # _____ calling for the holding of a special election on April 5, 2016 for the purpose of submitting to the voters an increase of the hotel tax rate from 5% to 8% beginning July 1, 2016.

*Motion by Council Member Ferguson, second by Council Member Loggins to approve Resolution No.2016-02R. *

Roll call vote:

“Ayes:”	Ashanti-Alexander, Carpenter, Ferguson, Loggins, Steelman, Toland, Sutterfield and Elliott
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

ITEM 5f.

Consider approving an Election Proclamation authorizing the calling of a special election on April 5, 2016 FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF CHICKASHA, THE FOLLOWING PROPOSITION: SHALL ORDINANCE NO. 2016-_____ OF THE CITY OF CHICKASHA, OKLAHOMA, AMENDING SECTION 7-7-3 OF ORDINANCE 97-17 TO INCREASE THE HOTEL TAX RATE FROM FIVE PERCENT (5%) TO EIGHT PERCENT (8%) BEGINNING JULY 1, 2016, IN ADDITION TO ALL OTHER EXCISE TAXES LEVIED AND ASSESSED UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM ALL RENT FOR EVERY OCCUPANCY OF A ROOM OR ROOMS IN A HOTEL IN THIS CITY; PROVIDING THAT ALL OTHER PROVISIONS OF ORDINANCE 97-17 SHALL REMAIN IN FULL FORCE AND EFFECT; REQUIRING APPROVAL OF THIS ORDINANCE BY A MAJORITY OF REGISTERED VOTERS VOTING AT AN ELECTION HELD FOR SUCH

PURPOSE AS PROVIDED BY LAW; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE BE APPROVED?

This Proclamation identified the language of the ballot to be used for the increase of hotel tax.

Staff Recommendation: Approve the Election Proclamation authorizing the calling of a special election on April 5, 2016, to submit to the voters a proposition to increase hotel tax from 5% to 8%.

*Motion by Council Member Elliott, second by Council Member Loggins to approve Election Proclamation authorizing the calling of a special election on April 5,2016. *

Roll call vote:

“Ayes:”	Carpenter, Ferguson, Loggins, Steelman, Toland, Sutterfield, Elliott and Ashanti-Alexander
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

ITEM 5g. Consider amending the Chickasha Code of Ordinances by adding new Article 14 - Fire Lanes, to Chapter 20 Traffic.

Staff request that the Chickasha Code of Ordinances be amended by adding a new article, Article 14, Fire Lanes, to Chapter 20, Traffic; providing for severability; and declaring an emergency. This ordinance will provide direction for establishing, maintaining, enforcement, and penalties associated with violations of fire lanes.

Staff Recommendation: Amend the Chickasha Code of Ordinances adding Article 14, Fire Lanes, to Chapter 20, Traffic.
This will assist in the preservation of the public’s health, peace and safety in the City of Chickasha and the inhabitants.

*Motion by Council Member Carpenter, second by Council Member Loggins to approve Chickasha Code of Ordinances by adding new Article 14- Fire Lanes, to Chapter 20 Traffic. *

Roll call vote:

“Ayes:” Ferguson, Loggins, Steelman, Toland, Sutterfield, Elliott Ashanti-Alexander and Carpenter
“Nays:” None
“Abstain:” None
Motion carried. 8-0

ITEM 5h. Consider approving Resolution No. 2016-04R adopting a Master Fee Schedule for the City of Chickasha.

The City has a number of fees for service for various activities identified throughout the municipal code book, in an effort to provide this information in one place for our citizens and customers, staff has put together a Master Fee schedule. While not 100% inclusive, this schedule includes more than 95% of the fees charged by City departments. Once approved, staff will put a quick link to the fee schedule on the web page.

Staff Recommendation: Approve the resolution.

*Motion by Council Member Loggins, second by Council Member Elliott to approve Resolution adopting a Master Fee Schedule for the City of Chickasha. *

Roll call vote:

“Ayes:” Loggins, Steelman, Toland, Sutterfield, Elliott, Ashanti-Alexander, Carpenter and Ferguson
“Nays:” None
“Abstain:” None
Motion carried. 8-0

ITEM 6. Consideration and Discussion:

ITEM 6a Consider accepting a proposal from Embodiment Fitness to provide Wellness Program Coordination services.

City staff has been developing a Wellness Program for City employees with the assistance of Elip Moore, founder and owner of Embodiment Fitness. Mr. Moore has been trained at the Cooper Institute and is certified as a Wellness Director and personal trainer. As part of the Agreement, he will provide 10 hours a week facilitating the City’s program and working directly with employees as we attempt to improve the

Chickasha City Council Meeting 01-19-2016
5:30 p.m.

overall health and wellness of the organization. The proposed fee is \$300 per week. Funding is available in the Combined Insurance Fund.

Staff Recommendation: Accept the proposal.

Council Member Carpenter The contract term. Alan Guard June 30th will be the last day for this contract and would bring it back to council for approval for the next year.

Council Member Ferguson loves the new Embodiment Fitness coordination service.

Alan Guard welcomed everyone to come to the Health Fair Thursday at the Fairgrounds from 10:00 am to 3:00 pm

*Motion by Council Member Steelman, second by Council Member Elliott to approve Embodiment fitness to provide a wellness program. *

Roll call vote:

“Ayes:”	Steelman, Toland, Sutterfield, Elliott, Ashanti-Alexander, Carpenter, Ferguson and Loggins
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

ITEM 6b. Consider authorizing Staff to enter into a professional services contract with Crafton Tull for design services for the Shannon Springs Park Amphitheater renovation.

Staff has been working on a plan to renovate the Shannon Springs amphitheater for about a year. We have visited with a couple of different design firms but it took us a while to get a scope of services and a proposed design that we could afford and live with.

The attached preliminary design from Crafton Tull is close to what Staff has envisioned for the project. This is very close to the plan that was discussed with members of USAO staff. Even though the final concept is far from complete, Crafton Tull has shown that they have the vision that will make the amphitheater a very attractive and useable asset for the park and community.

The design services cost for this project is a lump sum fee of \$22,000.00. The estimated construction cost is \$280,000.00. This is an estimate and with Park Staff doing some of the demo and other parts of the project as well as our working with the Crafton Tull design team to find ways to save money, we feel this is a project that will enhance the amphitheater’s use and make it a facility that we can all be proud of.

5:30 p.m.

This is the same design team that I worked with to develop the Shannon Springs vehicle bridge replacement a couple years ago. I think we can all agree that the bridge project was a huge success. They have proven they listen and have the vision to enhance the WPA work, not destroy it.

Staff Recommendation: Authorize Staff to enter into a professional services contract with Crafton Tull for design services for the Shannon Springs Park Amphitheater renovation and authorize Mayor and Staff to execute the documents.

Council Member Ashanti-Alexander asked the fee for renting the Amphitheater.

*Motion by Council Member Sutterfield, second by Council Member Loggins to approve contract with Crafton Tull. *

Roll call vote:

“Ayes:”	Sutterfield, Elliott Ashanti-Alexander, Carpenter, Ferguson, Loggins, Steelman and Toland
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

ITEM 6c. Consider declaring items as surplus and authorize Staff to sell, auction, donate or dispose of the items in such a way as it is determined will provide the City with the most cost effective means of disposal.

The various City Departments have surplus items that we would like to declare as surplus and dispose of as deemed appropriate. The items listed on the attached page are no longer need in our operation. Most items are obsolete or wore out to a point that the repairs are no longer cost effective.

Staff will auction off the appropriate items, send some items over the scale as recyclable materials and other items will be sent to the landfill as appropriate.

Staff Recommendation: Declare items as surplus and authorize Staff to sell, auction, donate or dispose of the items in such a way as it is determined will provide the City with the most cost effective means of disposal.

*Motion by Council Member Sutterfield, second by Council Member Ashanti-Alexander declare items surplus. *

Roll call vote:

“Ayes:” Sutterfield, Elliott, Ashanti-Alexander, Carpenter, Ferguson,
Loggins, Steelman and Toland
“Nays:” None
“Abstain:” None
Motion carried. 8-0

ITEM 6d. Consider Authorizing Payment to MTZ for Change Order #1 (7th Street Storm Sewer Project)

This change order is a result of the 7th and Chickasha Avenue project. Change in location and the deterioration of the current 7th street which completely disintegrated while undergoing the pipe replacement under 7th street from the middle of Chickasha Avenue north to the alley behind Sevier’s Funeral Home. The original bid was \$75.00 per yard for street replacement. The contractor held that price for the additional yardage. The time frame of the project was crucial to complete this project with replacing the street. 1,715 yards of concrete and rebar at \$75.00/yard

Staff Recommendation: Authorize Staff to process payment of change order #1 to MTZ in the amount of \$122,239.35

City Manager Guard said he’s trying to get money from FEMA, had a problem during the project with quick sand, moving closer to sewer and drainage pipes. Took more rock not dirt or sand.

*Motion by Council Member Sutterfield, second by Council Member Loggins to approve payment to MTZ. *

Roll call vote:

“Ayes:” Elliott, Ashanti-Alexander, Carpenter, Ferguson, Loggins,
Steelman, Toland and Sutterfield,
“Nays:” None
“Abstain:” None
Motion carried. 8-0

ITEM 6e. Consider Authorizing Payment to MTZ for Change Order #2 (7th Street Storm Sewer Project)

5:30 p.m.

Additional concrete yardage had to be added to the project because of the deterioration of the current 9' culvert to the 3' level, rather than at the bottom of the pipe. This covered 600' of culvert all the way to the discharge point into Line Creek. This raised the elevation addition 3' which provided additional protection from Line Creek backing up into Chickasha Avenue. This also provides strength to the existing culvert to prevent further deterioration.

388 yards at \$139.50/yard

Staff Recommendation: Authorize Staff to process payment of change order #2 to MTZ in the amount of \$51,419.70

*Motion by Council Member Sutterfield, second by Council Member Carpenter to approve payment to MTZ. *

Roll call vote:

“Ayes:” Ashanti-Alexander, Carpenter, Ferguson, Loggins, Steelman, Toland, Sutterfield and Elliott

“Nays:” None

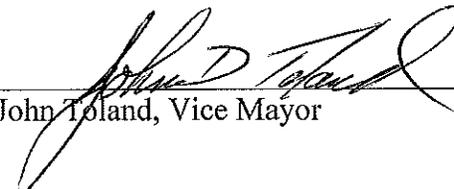
“Abstain:” None

Motion carried. 8-0

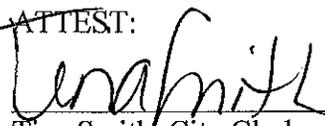
ITEM 7. Motion to Adjourn.

No further business Vice Mayor Toland called the meeting adjourned.

TIME: 6:10 P.M



John Toland, Vice Mayor

ATTEST:


Tina Smith, City Clerk



Approved this 18th day of February, 2016.