

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA

LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 P.M.

DATE OF MEETING
JUNE 4, 2018

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Approve the minutes of the May 21, 2018 regular meeting.
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Consideration and Discussion:**
 - a. Consideration, discussion and possible action to authorize Administration to execute a Letter of Engagement from Crawford & Associates P.C. for accounting services for fiscal year 2018-2019.
5. **Motion for Adjournment.**

CMAA Action Form

Consent Item No. 2 a

Meeting Date:

June 4, 2018

Staff Contact:

Susan M. McDaniel, City Clerk

Agenda Item:

Approve the minutes of the May 21, 2018 regular meeting.

Department:

City Clerk

Background/Description of Item:

Approve the minutes of the May 21, 2018 regular meeting.

Staff Recommendation:

Approve minutes and authorize filing thereof.

Attachment - Minutes



*Office of the
City Clerk*

May 21, 2018

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 21st day of May 2018 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 7:24 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: Chris Mosley, Chairman
Cody Turpin
Jim Hopkins
R. P. Ashanti-Alexander
Zachary Grayson
Joseph Molder
David Sikes
Mark Keeling

ABSENT: Kimberly Loggins, Vice-Chairman

STAFF

PRESENT: Ryan Riddel, City Attorney
John Noblitt, City Manager
Susan M. McDaniel, City Clerk
Brian Zalewski, Fire Chief
Greg Anderson, Police Chief
Gene Winsett, Community Development Director
Kamie Brookshire, HR Director
Lillie Huckaby, Library Director

ABSENT: None.

ITEM 2. **Consent Docket: ITEM 2a through ITEM 2c.**

- ITEM 2a. Approval of the minutes of the May 7, 2018 regular meeting.
- ITEM 2b. Acceptance of Financial Reports for the month of April 2018.
- ITEM 2c. Approve moving of all accounts held at Bank SNB to First National Bank & Trust.

*Motion by Trustee Turpin, second by Trustee Hopkins to approve the Consent Docket: ITEM 2a through ITEM 2c.

Roll call vote:

Ayes:” Hopkins, Turpin, Mosley, Ashanti-Alexander, Sikes, Molder, Keeling and Grayson
“Nays:” None
“Abstain:” None
Motion carried. 8-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Motion to Adjourn**

*Motion by Trustee Turpin, second by Trustee Ashanti-Alexander to adjourn.

Roll call vote:

Ayes:” Hopkins, Turpin, Mosley, Ashanti-Alexander, Sikes, Molder, Grayson and Keeling.
“Nays:” None
“Abstain:” None
Motion carried. 8-0

TIME: 7:24 PM

Chris Mosley, Chairman

(ATTEST)

Susan M. McDaniel, City Clerk

(SEAL)

Approved this 4th day of June, 2018.

CMAA Action Form

Consideration and Discussion Item No. 4 a

Meeting Date:

June 5, 2017

Staff Contract:

John Noblitt, City Manager

Agenda Item:

Consideration, discussion and possible action to authorize Administration to execute a Letter of Engagement from Crawford & Associates P.C. for accounting services for fiscal year 2018-2019.

Department:

Administration

Background/Description of Item:

Administration has requested Crawford & Associates prepare financials, general accounting and financial assistance and assist with move to modified accrual accounting.

Scope of services are outlined in Letter of Engagement.

Staff Recommendation:

Authorize Administration to execute the Letter of Engagement with Crawford & Associates P.C. for accounting services for fiscal year 2017-2018.