

**CHICKASHA MUNICIPAL AIRPORT AUTHORITY**

**AGENDA**

**LOCATION OF MEETING**  
**CITY HALL COUNCIL CHAMBERS**  
**117 NORTH FOURTH STREET**  
**CHICKASHA, OKLAHOMA 73018**

**TIME OF MEETING**

**6:30 P.M.**

**DATE OF MEETING**

**FEBRUARY 5, 2018**

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
  - a. Approve the minutes of the January 16, 2018, regular meeting.
  - b. Approve the Purchase Order for utility payments in the amount of \$850.91; and the Purchase Order list for the first half of February 2018 in the amount of \$16,692.30.
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Motion to Adjourn.**

**CMAA Action Form**

**Consent Item No. 2 a**

**Meeting Date:**

**February 5, 2018**

**Staff Contact:**

**Susan M. McDaniel, City Clerk**

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**Agenda Item:**

Approve the minutes of the January 16, 2018 regular meeting.

**Department:**

Finance

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**Recommendation:**

Approve the minutes of the January 16, 2018 regular meeting and authorize filing hereof.

Attachment - Minutes

**January 16, 2018**

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 16th day of January 2018, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Ross called the meeting to order at 6:50 p.m.

**ITEM 1.**                    **Call to Order / Roll Call:**

**CHAIRMAN AND TRUSTEES**

**PRESENT:**                Hank Ross, Chairman  
Kimberly Loggins, Vice-Chairman  
Jerry Pittman  
Jim Hopkins  
Cody Turpin  
Blake Elliott  
Howard Carpenter

**ABSENT:**                R. P. Ashanti-Alexander  
Mark Keeling

**STAFF**

**PRESENT:**                Debi Sterkel, City Attorney  
John Noblitt, City Manager  
Brian Zalewski, Fire Chief  
Gene Winsett, Community Development Director  
Susan McDaniel, City Clerk  
Rob Camp, Public Works Director  
Kamie Brookshire, HR Director  
Interim Chief Music, Police Department

**ITEM 2.**                    **Consent Docket: ITEM 2a through ITEM 2b.**

**ITEM 2a.**                **Approve the minutes of the January 2, 2018 regular meeting.**  
**ITEM 2b.**                **Approve the Purchase Order list for utilities in the amount of \$73.32; and the Purchase Order list the last half of January 2018 in the amount of \$446.30.**

Chickasha Municipal Airport Authority Meeting 1-16-2018

TIME 6:50 P.M.

\*Motion by Trustee Elliott, second by Trustee Loggins to approve the Consent Docket:  
ITEM 2a through ITEM 2b.

Roll call vote:

Ayes:"	Hopkins, Turpin, Loggins, Ross, Elliott, Carpenter, and Pittman
"Nays:"	None
"Abstain:"	None
Motion carried.	7-0

**ITEM 3.**                    **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

**ITEM 4.**                    **Motion to Adjourn**

Mayor Ross called for any other business, being none, the meeting was adjourned.

**TIME: 6:51 PM**

\_\_\_\_\_  
Hank Ross, Chairman

(ATTEST)

\_\_\_\_\_  
Susan M. McDaniel, City Clerk

(SEAL)

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**CMAA Action Form**

**Consent Item No. 2 b**

**Meeting Date:**

**February 5, 2018**

**Staff Contact:**

**Mary Kay Fuqua, Finance Director**

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**Agenda Item:**

Approve the Purchase Order for utility payments in the amount of \$850.91; and the Purchase Order list for the first half of February 2018 in the amount of \$16,692.30.

**Department:**

Finance

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**Staff Recommendation**

Approve the Purchase Order list for utility payments in the amount of \$850.91; and the Purchase Order list for the first half of February 2018 in the amount of \$16,692.30.

Attachment – Purchase Order Lists

**PURCHASE ORDER LISTING**

**February 5, 2018 AGENDA**

P.O.#	ORDER #	NAME	SUMMARY DESCRIPTION	DATE	TRVDECT	AMOUNT
DEPARTMENT: 39		AIRPORT				
18-20169	99-0700	RAYMOND FACILITY SERVICES	JAN JANITORIAL SERVICE	2/2018	JAN 2018-AIRPORT	215.00
18-30050	99-04	ROSS BIRD & PIERCE	CLEANING SUPPLIES	2/2018	413226	34.60
18-30045	99-077	RED BIRD WEST CO	UNLEADED	2/2018	933955	259.62
18-30048	99-7918	HILICOM ENERGY SERVICES, LLC	GAS MAINT. DEC 2017	2/2018	01012018	300.00
18-30049	99-0425	EMC AVIATION, LLC	JET A FUEL	2/2018	7051833	15,384.08
DEPARTMENT TOTAL:						16,692.30
FUND TOTAL:						16,692.30
GRAND TOTAL:						269,335.56