

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA

LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING

6:30 P. M.

DATE OF MEETING

(TUESDAY) January 16, 2018

1. Call to Order / Roll Call.
2. Consent Docket:
 - a. Approve the minutes of the January 2, 2018 regular meeting.
 - b. Approve the Purchase Order list for utilities in the amount of \$73.32; and the Purchase Order list the last half of January 2018 in the amount of \$446.30.
3. Discussion/Approval of Items Removed from Consent Docket:
4. Motion for Adjournment.

CMAA Action Form

Consent Item No. 2 a

Meeting Date:

January 16, 2018

Staff Contact:

Susan M. Jones, City Clerk

Agenda Item:

Consider approving the minutes of the January 2, 2018 regular meeting.

Department:

Finance

Recommendation:

Approve the minutes of the January 2, 2018 regular meeting and authorize filing thereof.

Attachment - Minutes

January 2, 2018

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 2nd day of January 2018, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Ross called the meeting to order at 6:47 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: Hank Ross, Chairman
Kimberly Loggins, Vice-Chairman
Jerry Pittman
Jim Hopkins
Cody Turpin
Mark Keeling
Blake Elliott
R. P. Ashanti-Alexander
Howard Carpenter

STAFF

PRESENT: Debi Sterkel, City Attorney
John Noblitt, City Manager
Brian Zalewski, Fire Chief
Gene Winsett, Community Development Director
Susan Jones, City Clerk
Rob Camp, Public Works Director
Kamie Brookshire, HR Director
Interim Chief Music, Police Department
Mary Kay Fuqua, Finance Director

ITEM 2. **Consent Docket: ITEM 2a through ITEM 2b.**

ITEM 2a. **Consider approving the minutes of the December 4, 2017 regular meeting.**

ITEM 2b. **Approve December/January financials.**

ITEM 2c. **Authorize Staff to solicit bids for janitorial supplies.**

ITEM 2d. **Authorize change in bank signatories removing Tina Smith and adding Mary Kay Fuqua to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possession of at the following banks:**

Chickasha Municipal Airport Authority Meeting 1-2-2018
TIME 6:47 P.M.

- **First National Bank**
- **Stillwater National Bank**
- **Arvest Bank**
- **Community Bank of Oklahoma**
- **Bank of Oklahoma**

*Motion by Trustee Loggins, second by Trustee Carpenter to approve the Consent Docket: ITEM 2a through ITEM 2d.

Roll call vote:

Ayes:" Hopkins, Turpin, Loggins, Ross, Ashanti-Alexander, Elliott, Carpenter, Keeling and Pittman
"Nays:" None
"Abstain:" None
Motion carried. 9-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

ITEM 4. **Consideration and Discussion Items:**

ITEM 4a. **Discussion and possible action on approval for City Manager to advertise and receive bids for two airport courtesy vehicles.**

*Motion by Trustee Loggins, second by Trustee Elliott to authorize the City Manager to advertise and receive bids for two airport courtesy vehicles.

Roll call vote:

Ayes:" Hopkins, Turpin, Loggins, Ross, Ashanti-Alexander, Elliott, Carpenter, Keeling and Pittman
"Nays:" None
"Abstain:" None
Motion carried. 9-0

ITEM 5. **Motion to Adjourn**

Mayor Ross called for any other business, being none, the meeting was adjourned.

TIME: 6:48 PM

Hank Ross, Chairman

(ATTEST)

Susan M. Jones, City Clerk
(SEAL)

Approved this _____ day of _____, 2018.

CMAA Action Form

Consent Item No. 2 b

Meeting Date:

January 16, 2018

Staff Contact:

Mary Kay Fuqua, Finance Director

Agenda Item:

Consider approving the Purchase Order list for utilities in the amount of \$73.32; and the Purchase Order list the last half of January 2018 in the amount of \$446.30.

Department:

Finance

Staff Recommendation

Approve the Purchase Order list for utilities in the amount of \$73.32; and the Purchase Order list the last half of January 2018 in the amount of \$446.30.

Attachment – Purchase Order Lists

PURCHASE ORDER LISTING

January 16, 2018 AGENDA

PURCHASE ORDER CLAIM REGISTER

P.O. #	VENDOR #	NAME	SUBSYS DESCRIPTION	DATE	TRAVEL	AMOUNT	
DEPARTMENT: 39		AIRPORT					
18-10722	99-0700	NATIONAL FACILITY SERVICES	JANITORIAL SERVICE	1/2018	0159916-AIRPORT	215.00	
18-30042	99-74	MAX SUD & GRAY	TIRE GREASE, BULBS, ECT	1/2018	442153	96.30	
18-30044	99-6050	CALL COMM/BOOTH WATER	CHALK BENT	1/2018	22698	26.00	
18-30044	99-2046	HANSEN/SON ELECTRIC	WIRE TUG CHARGE	1/2018	914	109.00	
DEPARTMENT TOTAL:						446.30	
FUND TOTAL:						446.30	